



CITY OF NEW YORK

**MANHATTAN COMMUNITY BOARD FOUR**

330 West 42<sup>nd</sup> Street, 26<sup>th</sup> floor New York, NY 10036  
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www.nyc.gov/mcb4

**Delores Rubin**  
Chair

**Jesse R. Bodine**  
District Manager

September 16, 2016

Michael P. Carey  
Executive Director  
Street Activity Permit Office  
100 Gold Street, 2nd Floor  
New York, NY 10038

**Re: Street Fair for Women's Building Event on West 20th Street (11/12)**

**Applicant:** The Women's Building Party (Event ID# 305944)

**Location:** West 20<sup>th</sup> Street between 11<sup>th</sup> and 12<sup>th</sup> Avenues

**Date:** September 25<sup>th</sup>, 2016

**Time:** 8:00 a.m. to 5:00 p.m.

At the Manhattan Community Board 4 ("MCB4") Arts, Culture, Education and Street Life Committee ("ACES") held on September 12, 2016, the committee voted to support the application on the condition that the applicant adhere to all stipulations as verbally agreed to. This letter is subject to ratification by the Full Board meeting on Wednesday, October 5<sup>th</sup>.

- The applicant agrees to end the Block Party at 5:00 p.m.
- The applicant agrees to keep amplified noise to a minimum.
- The applicant agrees to reach out to all residences and businesses on W 20th Street between 11th and 12th Avenues to alert them to the event and to give contact information for the operators in case residents/businesses have questions or concerns.
- The applicant agrees to make sure that residents and business personnel of the block have no issues gaining admittance to and from their residences and businesses on the day of the event.
- The applicant agrees to work with MCB4 as a resource to reach out to local artists and performers that live in MCB4 to perform at the Block Party.

Recognizing that the event is two weeks away, MCB4 requests that The Women's Building adheres to the 90-day notice to the community for all future events.

Thank you in advance for your cooperation.

Sincerely,



Delores Rubin  
Chair  
Community Board 4



Allen Oster  
Co-Chair  
ACES Committee



Austin Ochoa  
Co-Chair  
ACES Committee

cc: Council of Chelsea Block Associations