

### Delores Rubin Chair

Jesse R. Bodine District Manager

### CITY OF NEW YORK

### **MANHATTAN COMMUNITY BOARD FOUR**

330 West 42<sup>nd</sup> Street, 26<sup>th</sup> floor New York, NY 10036 tel: 212-736-4536 fax: 212-947-9512 www.nyc.gov/mcb4

August 21th, 2017

Dear Principals,

Community Board 4, your school's local community board, recently formed the Arts, Culture, Education and Street Life Committee in order to better advocate for funding for some of your school's capital needs. As we start the process of making budget requests for Fiscal Year 2018, we want to make sure we are including the needs of our local schools.

As you may know, a great resource for project funding are grants from your council member or the Borough President. This is referred to as Reso A funding, or Resolution A Capital Funds. Some of the projects that can be funded by Reso A:

- Auditorium and gymnasium improvements
- Upgrade of libraries
- Building science labs
- Refurbishing playgrounds
- Installing security cameras
- Providing mobile science carts
- Supplying technology and equipment, like white boards

It is important that requests go towards educational needs. What is not capital eligible:

- Window air conditioning units
- Loose classroom and library furniture
- Photocopiers
- Toner cartridges and other supplies
- Software
- Tablets
- Staffing
- Subscriptions
- After school programs
- Library books

Attached is the Reso A brochure which provides more detail on the program Reso A.

It is also important for you to contact and inform the Council Member, the Borough President as well as the community board of your school's capital and expense needs. The community board is required to submit annually a statement of district needs, which is used for consideration in the following year's budget plan. In this statement of district needs the community board can advocate on your behalf.

Please take the time to identify your capital and expense needs and communicate them to the community board so we can include your requests among our list of community budget needs. We have included a one page questioner to complete.

We will be following up with you after the summer recess. Please consider participating in the community board activities and engaging with us on a regular basis. We are here to help.

### www.nyc.gov/mcb4

Thank you and we look forward to talking to you soon.

Sincerely,

Delores Rubin Allen Oster Inge Ivchenko
Chair Co-Chair Co-Chair

Community Board 4 ACES Committee ACES Comittee

### **Enclosure**

cc: Marisol Bradbury, District 2 Manhattan High schools Superintendent, DOE Bonnie Laboy, District 2 Manhattan Middle School Superintendent, DOE Robin Broshi, President, Community Education Council District 2

Name of organization:

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JESSE R. BODINE District Manager

## <u>Manhattan Community Board 4</u> <u>Community Based Organizations Consultation</u>

Address:	
Name\Contact:	
Date:	
Primary concerns and needs:	
1.)	
2.)	
3.)	
Budget for those needs	
Capital	Expenses
	L

Please return to CB4 at <a href="mailto:jbodine@cb.nyc.gov">jbodine@cb.nyc.gov</a>

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# What Is The Resolution A Program?

- Established through the New York City Charter under Section 243 and 245 A
- NYC Capital Funds allocated to schools from Borough Presidents or New York City Council Members for enhancements and improvements to their building A
- Schools apply to their elected officials for funding for specific projects
- The SCA receives and manages the allocated funding on behalf of the school. In certain cases, other agencies may implement projects. They include: Division of Instructional and Information
  Technology (DIIT), Division of School Facilities (DSF), Trust for Public Land (TPL)



62 West 125th Street, 2th floor, New York, NY 20027 2212) 532-569 p. (212 531 4512 f.

Gale A. Brewer, Borough Presiden

Ms. Mirza Sanchez-Medina

Principal
Manhattan Bridges High School
525 West 50 Street
New York, NY 10019

Dear Ms. Sanchez-Medina:

I am pleased to inform you that the Office of the Manhattan Borough President has awarded Nanhattan Bridges High School SS0,000 in Capital Funds for your classroom technology upgrade paged for Fiscal Year 2015. It gives ene great pleasure in my new role as Borough President to work with Manhattan noe-profits and eith agencies on many diverse capital projects which help is create jobs and influence the quality of life in our Borough.

This year we received fundreds of militors of deltars in capital requests. The number of worthy projects far outpaced the amount of funding my office had available. This year's process was incredibly competitive, and your effection speaks volumes about the quality of you application and organization.

Your project will be namaged by The New York City Department of Education (DDE). The oble of the namaging gaptory is to administrative (c) for their stoyen. New the agency is been undiffied by my office, a representative from the agency will be following up with you directly to discuss your award. Listly, please keep my office abereast about the status of your project. You should do so by submiring regulate projects reports to William Cotognove, my Director of Budget and Transparency. He can be reached at ILD15 664-3257 or weeleggoogs@manhfulthphrux.kgw.

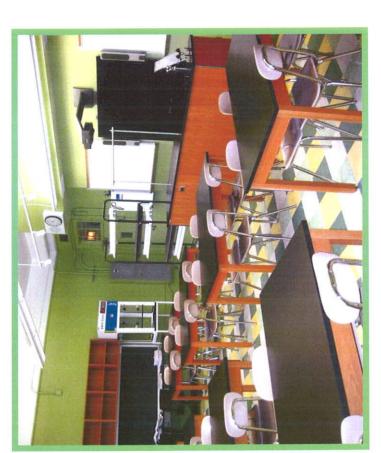
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Gale A. Brewer Manhattah Borough President

ce: Bryan McGistn, Reso-A Coerdinator, NYC School Construction Authority Rita Cortes, PTA President, Manhattan Bridges High School



# **About Resolution A Project Budgets**



- Projects have 25% soft costs applied to each construction project: This includes scope, design, contingency, and construction management.
- Project budgets are set by the amount of funding allocated by the elected official.
- In instances where a project is underfunded, the SCA and school will discuss the options of moving forward with a reduced scope or the school can attempt to secure additional funding to cover the estimated cost of the project.
- Larger projects, such as athletic field renovations, can and have been funded over the course of multiple fiscal years.



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# Timeline

Timeframe	Budget Activities
January - March	Elected officials and schools identify potential projects; Applications due to Borough Presidents in February, Council Members in March
May - June	City budget negotiations and approvals
July 1st	City's fiscal year begins
Summer-Fall	Schools notified of awards
July - September	New fiscal year program created after review
October- November	SCA receives final budget authorization from the Office of Management and Budget
Late Fall (November/December)	SCA begins project scope and design process and schools are contacted by their project team; Technology notifications communicated via the Principals' Weekly

