



**JEFFREY LEFRANCOIS**  
Chair

**JESSE R. BODINE**  
District Manager

CITY OF NEW YORK  
**MANHATTAN COMMUNITY BOARD FOUR**

424 West 33<sup>rd</sup> Street, Suite #580  
New York, NY 10001

tel: 212-736-4536  
[www.nyc.gov/mcb4](http://www.nyc.gov/mcb4)

March 7, 2022

Ed Pincar  
Manhattan Borough Commissioner  
NYC Department of Transportation  
59 Maiden Lane, 37<sup>th</sup> Floor  
New York, NY 10038

**Re: Intercity Bus Stop Application for West 24<sup>th</sup> Street and 11<sup>th</sup> Avenue (on 24<sup>th</sup> Street).**

Dear Borough Commissioner Pincar,

Manhattan Community Board 4 (MCB4), at its March 2<sup>nd</sup> Full Board meeting voted by 40 in favor, 0 against, 0 abstaining, and 0 present but not eligible to vote, to oppose the granting of a permit for an Intercity Bus Stop on West 24<sup>th</sup> Street, west of Eleventh Avenue.

We propose instead to approve an alternate location at 260 12<sup>th</sup> Avenue between West 29<sup>th</sup> and West 30<sup>th</sup> Streets for two pick-ups/drop-offs for three days a week subject to the attached stipulations. Their destination is Columbia, MD.

- The applicant indicates that he prefers the location at 260 12<sup>th</sup> Avenue between West 29<sup>th</sup> and West 30<sup>th</sup> Streets and MCB4 had already approved this location in February 2021<sup>1</sup>;
- The alternate location provides a safer, more direct route to the Lincoln Tunnel with fewer miles travelled on city streets;
- This alternate location does not interfere with the MTA crosstown SBS service.

The applicant, Adventures by Dawn L.L.C., a minority-held company, presented their method of operation which focuses on compliance with environmental preservation in accordance with Washington D.C. regulations. They use software to monitor bus operations, including idling, and have installed an automated feature that shuts down bus engines after three minutes of idling.

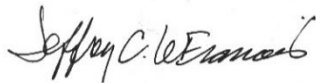
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<sup>1</sup> <https://cbmanhattan.cityofnewyork.us/cb4/wp-content/uploads/sites/10/2021/02/14-TRANS-Letter-to-DOT-re-Intercity-Bus-Permit-for-260-12th-Ave-w-enclosure.pdf>

The company's buses are designed for ADA compliance and accommodate locking-in-place two wheelchairs/mobility scooters, and bicycles, a rarity in the long-distance bus industry.

We recommend that both the "idle-free" technology and the accommodations for disability passengers become part of the minimum standards required for any future permit requests for long distance intercity bus stops in New York City.

Sincerely,



Jeffrey LeFrancois  
Chair  
Manhattan Community Board 4



Christine Berthet  
Co-Chair  
Transportation Planning Committee



Dale Corvino  
Co-Chair  
Transportation Planning Committee

Enclosure

Cc: Adnan Khan, Adventures by Dawn, LLC Representative

# Manhattan Community Board 4 - Intercity Bus Permit and Stipulations

Please attach a copy of your bus stop request to the NYC DOT  
All fields must be completed

enter data in this column

Permit from Date to Date	TBD	
Bus Company Marketing name (DBA)	Adventure Tours	
Company Corporate Name	Adventures By Dawn, LLC	
CEO or Owner's Name	Adnan Khan	
Corporate Address	17517-B Indian Head Hwy Accokeek, MD 20607	
Email Address	adnan@abdtours.com	
Phone Number	703-635-4199	
Address of requested bus stop (where the sign will be located)	<b>260 12th Avenue</b>	
Bus stop Length ( in feet)	<b>60 feet</b>	
Bus stop length in # of buses	<b>One</b>	
Peak hour # passengers per bus	<b>56</b>	
Total number of buses on this route	<b>3 per week, to expand in the long term</b>	
Maximum number of pickups per day	<b>One daily, to expand in the long term</b>	
Maximum number of drop off per day	<b>One daily, to expand in the long term</b>	
Final Destination of the bus service	<b>Stadium-Armory Metro Station, Washington, DC</b>	
What will be the route for your bus from entering New York City limits, to the bus stop requested, to leaving New York City limits?	<b>Lincoln Tunnel, Exit right onto Dyer Avenue, right turn onto W. 34th Street, Left turn onto 11th Ave, Right turn on W 29th, Right turn onto 12th Ave, Right onto W. 40th, Right into Lincoln Tunnel</b>	
Number of layover locations	<b>One</b>	
Addresses of layover locations	<b>260 12th Avenue</b>	





# Bus Fleet

For each bus using this stop please provide

Bus US DOT or state DOT registration number	Bus dimensions (Length in ft.)	Capacity (# passengers)
US DOT # 779981	45 ft	56



## Location and Safety

Please include a diagram of the street where you are requesting a stop, including measurements of all existing uses and your proposed stop.

Current parking regulations at the location of the stop	<b>Non-MTA bus layover M-Fri 6am-6pm No parking Tues &amp; Fri 12am-3am</b>	
Is It in a Bus lane?	<b>No</b>	
What are the other obstructions ( curb cuts, hydrants etc..)	<b>None</b>	
List the businesses, institutions and residences located along the length of bus stop	<b>Commercial Parking Lot</b>	
Did you speak with the businesses above and the block association about your planned operation?	<b>Business no (no contact info available) block associations yes</b>	
Provide the name of the persons you spoke to for each of them and the date on which you spoke to them	We have not spoken to anyone yet, but plan to complete this by 1/13/2021	
Where and when did you post the notice of the Community Board Transportation Committee Hearing?	We posted the notice on 27th, 28th, 29th, 30th and 33rd streets between 10th and 12th Avenue on 1/11/2021	
First Alternate Location Address	<b>627 W. 24th St</b>	
Second Alternate location Address	<b>360 12th Avenue</b>	
Excluding this application, does your company have additional intercity bus service in New York City?	Not at this time	
If yes, attach a list of your existing stop location, schedules and what destination they serve . (If you stops are in the Port Authority Bus Terminal or GW Bridge Bus Station please include the slip number)		
Are all drivers your employees?	YES	
Please provide your safety records per the USDOT- Federal Motor Carrier Safety Administration	Serious Violations in the last 12 months	On-road Performance Basic Percentile
Operation by drivers in a dangerous or careless manner	2	43%
Operation by drivers who are ill, fatigued or in non compliance with the hours of service (HOS) regulations	0	.03
Operation by drivers who are unfit to operate due to lack of training, experience or medical qualifications	0	0
Operation by drivers who are impaired due to alcohol, illegal drugs, misuse of prescription or over-the-counter medications.	0	0
Failure to properly maintain vehicles	0	.32

# Compliance with Stipulations and Laws

circle one

Will you promptly notify the Department of changes to information provided in its application.	<input checked="" type="radio"/> Yes	No
Will you prominently display a copy of the Intercity Bus Permit in each intercity bus operating pursuant to such Intercity Bus Permit	<input checked="" type="radio"/> Yes	No
Will you display on each intercity bus using the designated location(s) the operator's name, address and telephone number affixed in characters at least five inches high on both sides of the vehicle, with such display being in a color contrasting with that of the vehicle and placed approximately midway vertically on doors or side panels.	<input checked="" type="radio"/> Yes	No
Will you pick-up and discharge passengers only at on-street bus stops designated by the Commissioner for use by the permitted buses and within twelve inches of the curb and parallel thereto	<input checked="" type="radio"/> Yes	No
Will you Not stop or stand in your assigned on-street bus stop location except when actively engaged in the pick-up or discharge of passengers.	<input checked="" type="radio"/> Yes	No
Will you Notify the Department of the issuance of any violation by the United States Department of Transportation Federal Motor Carrier Safety Administration or the New York State Department of Transportation within five days of the issuance thereof.	<input checked="" type="radio"/> Yes	No
Will you cause your drivers to comply with idling laws ( less than 1 minute idling in vicinity of a school or 3 minutes otherwise)?	<input checked="" type="radio"/> Yes	No
Will you post a prominent sign inside the bus to remind drivers to turn off their engines after 1 (one) minute?	<input checked="" type="radio"/> Yes	No
Will you maintain at all times 8ft of clear pedestrian right of way on the sidewalk?	<input checked="" type="radio"/> Yes	No
Will you Not sell tickets on the sidewalk?	<input checked="" type="radio"/> Yes	No
In addition to the driver, will you have an employee on site at all times to ensure orderly loading, no idling and preserve 8 ft. of pedestrian passage	Yes	<input checked="" type="radio"/> No
Will you ensure your drivers use the permitted route to access the stop?	<input checked="" type="radio"/> Yes	No
If relevant, will you bring each of your five safety measurements below the 50% threshold by all means necessary within 2 years of the granting of the permit ?	<input checked="" type="radio"/> Yes	No
Due to business impact from COVID-19 we can not do this initially. We plan on implementing after COVID		



**Manhattan Community Board 4  
recommends**

Denial

Denial unless all the stipulations above  
are agreed to by the applicant and are  
considered part of its permit

**MCB4 Representatives**

**Janine Pretente**  
MCB4 Community Associate

**Christine Berthet**  
MCB4 Transportation Committee  
Co-Chair

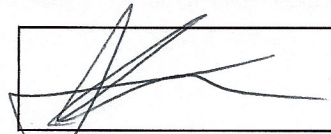
**Dale Corvino**  
MCB4 Transportation Committee  
Co-Chair

**Applicant Agreement with the  
Community**

Applicant agrees to these stipulations as the basis for the community support of this application and acknowledges that all of these stipulations are essential prerequisites to the MCB4 recommendation regarding this application. Applicant agrees to have these stipulations incorporated in his intercity permit. The written stipulations above constitute the entire agreement between MCB4 and applicant and may only be altered in writing signed by MCB4 and applicant. These written stipulations supersede any oral statements or representations in connection with this application.

**SIGN HERE**

**Signature of Applicant**



**Date**

1/4/2021