



DELORES RUBIN
Chair

Jesse Bodine
District Manager

June 7, 2016

Margaret Forgione
Manhattan Borough Commissioner
NYC Department of Transportation
59 Maiden Lane, 37th Floor
New York, NY 10038

Re: Intercity bus stop – 355 West 33rd Street

Dear Commissioner Forgione,

We appreciate the opportunity to review the application for a bus stop for a maximum of 23 pick-ups and 12-drop offs per weekday at 355 West 33rd Street, for Monroe Bus Company.

Manhattan Community Board 4 (CB4) recommends that the bus stop at this location be approved effective September 1, 2016, when the construction barricades at 33rd Street and 8th Avenue will be removed.

This approval is conditional on the permit including the following stipulations below in addition to those enclosed that the applicant has agreed to in writing:

1. The location is 93' long accommodating 2 buses at a time.
2. The applicant has agreed to revise his schedule to ensure that there is never more than two buses arriving or departing at the same time. Such revised schedule should be attached to the permit. The Schedule should also be revised so that there is at least 5 minutes delay between buses using the same space.
3. The applicant has agreed that he will not use 9th Avenue or any other location in the vicinity to load or pick up its passengers.
4. The applicant has agreed that he will instruct the drivers to cut off the bus engines during the loading and unloading, and post prominent signs in the drivers' cab reminding them not to idle.
5. The applicant has agreed to direct his passengers to line up against the wall and preserve 8' of pedestrian right of way for the public to navigate through the stop.

Sincerely,



Delores Rubin
Chair



Christine Berthet
Co-Chair, Transportation
Planning Committee



Ernest Modarelli
Co-Chair, Transportation
Planning Committee

Enclosure:
Stipulations
Signature page
Email approval

From: Sami Friedman
Subject: RE: Monroe bus intercity bus stop
Date: May 18, 2016 at 2:16:07 PM EDT
To: Christine Berthet
Cc: Patricia Gouris

Hi.
Fine with me

Sami Friedman
www.bhphoto.com

From: Christine Berthet **Sent:** Tuesday, May 17, 2016 10:21 PM **To:** Sami Friedman **Cc:** Patricia Gouris **Subject:** Monroe bus intercity bus stop

Sami, with the understanding that the buses will be able to use 33rd Street by September, could you please sign the following stipulations so that the permit can be issued from September forward.
Thank you in advance.

Manhattan Community Board 4 - Intercity Bus Permit and Stipulations

Please attach a copy of your bus stop request to the NYC DOT
All fields must be completed

enter data in this column

| | | |
|---|--|----|
| Permit from Date to Date | | |
| Bus Company Marketing name (DBA) | Monroe Bus Corp | |
| Company Corporate Name | Monroe Bus Corp | |
| CEO or Owner's Name | Issac Gross | |
| Corporate Address | 60 Nostrand Av, Brooklyn NY 11205 | |
| Email Address | mike@monroebus.com | |
| Phone Number | 917-407-4888 | |
| Address of requested bus stop (where the sign will be located) | 355 West 335th Street | |
| Bus stop Length (in feet) | 93 FT | |
| Bus stop length in # of buses | | 2 |
| Peak hour # passengers per bus | 8-7, 42 | |
| Total number of buses on this route | | 10 |
| Maximum number of pickups per day | | 10 |
| Maximum number of drop off per day | | 10 |
| Final Destination of the bus service | Monroe, Queens, Brooklyn | |
| What will be the route for your bus from entering New York City limits, to the bus stop requested, to leaving New York City limits? | | |
| Number of layover locations | | |
| Addresses of layover locations | | |

Location and Safety

Please include a diagram of the street where you are requesting a stop, including measurements of all existing uses and your proposed stop.

| | | |
|---|---|---|
| Current parking regulations at the location of the stop | MINI METER | |
| Is It in a Bus lane? | NO | |
| What are the other obstructions (curb cuts, hydrants etc..) | CURB | |
| List the businesses, institutions and residences located along the length of bus stop | B&H PHOTO | |
| Did you speak with the businesses above and the block association about your planned operation? | YES | |
| Provide the name of the persons you spoke to for each of them and the date on which you spoke to them | ELY DASKAL 01/16/2016 | |
| Where and when did you post the notice of the Community Board Transportation Committee Hearing? | N/A | |
| First Alternate Location Address | N/A | |
| Second Alternate location Address | N/A | |
| Excluding this application, does your company have additional intercity bus service in New York City? | NO | |
| If yes, attach a list of your existing stop location, schedules and what destination they serve . (If you stops are in the Port Authority Bus Terminal or GW Bridge Bus Station please include the slip number) | | |
| Are all drivers your employees? | YES | |
| Please provide your safety records per the USDOT- Federal Motor Carrier Safety Administration | Serious Violations in the last 12 months | On-road Performance Basic Percentile |
| Operation by drivers in a dangerous or careless manner | | |
| Operation by drivers who are ill, fatigued or in non compliance with the hours of service (HOS) regulations | | |
| Operation by drivers who are unfit to operate due to lack of training, experience or medical qualifications | | |
| Operation by drivers who are impaired due to alcohol, illegal drugs, misuse of prescription or over-the-counter medications. | | |
| Failure to properly maintain vehicles | | |

Compliance with Stipulations and Laws

circle one

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|---|------------|----|
| Will you promptly notify the Department of changes to information provided in its application. | Yes | No |
| Will you prominently display a copy of the Intercity Bus Permit in each intercity bus operating pursuant to such Intercity Bus Permit | Yes | No |
| Will you display on each intercity bus using the designated location(s) the operator's name, address and telephone number affixed in characters at least five inches high on both sides of the vehicle, with such display being in a color contrasting with that of the vehicle and placed approximately midway vertically on doors or side panels. | Yes | No |
| Will you pick-up and discharge passengers only at on-street bus stops designated by the Commissioner for use by the permitted buses and within twelve inches of the curb and parallel thereto | Yes | No |
| Will you Not stop or stand in your assigned on-street bus stop location except when actively engaged in the pick-up or discharge of passengers. | Yes | No |
| Will you Notify the Department of the issuance of any violation by the United States Department of Transportation Federal Motor Carrier Safety Administration or the New York State Department of Transportation within five days of the issuance thereof. | Yes | No |
| Will you cause your drivers to comply with idling laws (less than 1 minute idling in vicinity of a school or 3 minutes otherwise)? | Yes | No |
| Will you post a prominent sign inside the bus to remind drivers to turn off their engines after 1 (one) minute? | Yes | No |
| Will you maintain at all times 8ft of clear pedestrian right of way on the sidewalk? | Yes | No |
| Will you Not sell tickets on the sidewalk? | Yes | No |
| In addition to the driver, will you have an employee on site at all times to ensure orderly loading, no idling and preserve 8 ft. of pedestrian passage | Yes | No |
| Will you ensure your drivers use the permitted route to access the stop? | Yes | No |
| If relevant, will you bring each of your five safety measurements below the 50% threshold by all means necessary within 2 years of the granting of the permit ? | Yes | No |
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| Manhattan Community Board 4 recommends | O Denial | O Denial unless all the stipulations above are agreed to by the applicant and are considered part of its permit |
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MCB4 Representatives

Patricia Gouris
MCB4 Planning Coordinator

Ernest Modarelli
MCB4 Transportation Committee
Co-Chair

Jay Marcus
MCB4 Transportation Committee
Co-Chair

Applicant Agreement with the Community

Applicant agrees to these stipulations as the basis for the community support of this application and acknowledges that all of these stipulations are essential prerequisites to the MCB4 recommendation regarding this application. Applicant agrees to have these stipulations incorporated in his intercity permit. The written stipulations above constitute the entire agreement between MCB4 and applicant and may only be altered in writing signed by MCB4 and applicant. These written stipulations supersede any oral statements or representations in connection with this application.

SIGN HERE

Signature of Applicant



Date

4/17/16