

Manhattan Community Board 4

(All Fields Must Be Completed)

Liquor License/Sidewalk Cafe Stipulations Application

CORPORATION NAME		DOING BUSINESS AS (DBA)	
People's Forum, inc		People's Forum	
STREET ADDRESS		CROSS STREETS	ZIP CODE
320 W 37 th Street		8/9 th aves	10018
OWNER <small>(Attach a list of all the people that will be associated/listed with the license)</small>	NAME: Karen Ranucci	ATTORNEY/ REPRESENTATIVE	NAME: Halfon + Boehm PC
	PHONE: 646-265-8483		PHONE: 212 271-0140
	EMAIL: KarenRanucci@gmail.com		EMAIL: geoff@hblawyers.com
MANAGER	NAME: Kimberly Fakh	LANDLORD	NAME: Sionigroup 320 W 37 th LLC
	PHONE: 212 677-7722		PHONE: 212 704 7417
	EMAIL: Kimberly.f@peoplesforum.org		EMAIL: steven@sionigroup.com
APPLICATION TYPE (<i>Liquor License</i> <i>Unenclosed Sidewalk Cafe</i>)			
<input checked="" type="radio"/> New	Has applicant owned or managed a similar business?	YES	<input checked="" type="radio"/> NO
	What is/was the name and address of establishment?	N/A	
	What were the dates applicant was involved with this former premise?	N/A	
<input type="radio"/> Corp Change/Class Change/Removal	What is the license # and expiration date?		
	Is applicant making any alterations or operational changes?	YES	NO
	If alterations or operational changes are being made, please describe/list all changes.		
<input type="radio"/> Alteration	What is the current license # and expiration date?		
	Please list/describe the nature of all the changes and attach the plans:		
METHOD OF OPERATION			
TYPE OF ALCOHOL	<input checked="" type="radio"/> Liquor/Wine/Beer & Cider <input type="radio"/> Beer & Cider <input type="radio"/> Wine/Beer & Cider		
ESTABLISHMENT TYPE	<input type="radio"/> Restaurant <input type="radio"/> Cabaret <input type="radio"/> Night Club <input type="radio"/> Hotel <input type="radio"/> Bar/Tavern <input type="radio"/> Catering Establishment <input type="radio"/> Adult Entertainment <input checked="" type="radio"/> Wine Bar <input type="radio"/> Dance Club <input type="radio"/> Sports Bar <input type="radio"/> Club (Fraternal Organization - Members Only)		
Has applicant/owner filed with the SLA? If yes, when? If no, when do you plan to file?	YES	<input checked="" type="radio"/> NO	September, 2018
Is the 500 Foot Rule applicable? If yes, please attach a diagram of the On-Premise liquor license establishments within a 500 ft. radius of your establishment and the Public Interest Statement.	YES	NO	
Is the 200 Foot Rule applicable? If yes, please attach a diagram of the schools and houses of worship that trigger the rule.	YES	<input checked="" type="radio"/> NO	There are no schools or churches within 200 ft.
Has applicant/owner(s) read MCB4 Policy Regarding Concentration and Location of Alcoholic-Serving Establishments?	<input checked="" type="radio"/> YES	NO	

OPERATIONAL DETAILS (*Closing time will be when establishment is vacated of all patrons)

HOURS* (Indoor Only)		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	Operation	7am - 11 pm	7am - 11 pm	7am - 11 pm	7am - 11 pm	7am - 12am	8am - 12am	8am - 11 pm
	Kitchen	7am - 10 pm	7am - 10 pm	7am - 10 pm	7am - 10 pm	7am - 11 pm	8am - 11 pm	8am - 10 pm
	Music	On occasion, never past 11 pm on weeknights + 12 am on weekends						

If you plan to have music, what type(s)? (Circle all that apply)

<input type="checkbox"/> BACKGROUND	<input type="checkbox"/> LIVE MUSIC	<input type="checkbox"/> DJ	<input type="checkbox"/> JUKE BOX	<input type="checkbox"/> KARAOKE
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OCCUPANCY

	Capacity (Certificate of Occupancy)	Maximum # of Persons You Anticipate Occupying Premises (Including Employees)	Number of Tables	Number of Seats	Number of Service Only Bars	Number of Stand-Up Bars	Number of Seats at Stand-Up Bar	
INSIDE	220	220	77	214	1	0	0	
OUTSIDE (Other than sidewalk café)	N/A	→						
SIDEWALK CAFÉ	N/A	→						

How many floors are there? What is the capacity for each floor?

1, 220

How frequently will the owner(s) be at the establishment?

at all times

Will there be dancing?

YES NO

Will applicant have bottle or table service for beverage alcohol?

YES NO table service

Will you be hosting private; promotional or corporate events?

YES NO

Will outside promoters be used on a regular basis? If yes please describe.

YES NO

Will you have a security plan? If, yes please attach.

YES NO attached

Will security plan be implemented?

YES NO

Will State certified security personnel be used?

YES NO

Will New York Nightlife Association and NYPD Best Practices be followed?

YES NO

Will applicant be using delivery bicycles? If yes, how many?

YES NO

Will delivery bicycles be clearly marked with the name of the restaurant and will staff wear attire clearly noting name as described by NYC Law?

YES NO N/A

Where will delivery bicycles be stored during the day when not in use?

N/A

LOCATION & ZONING

Is this a Special District? If yes, is it Clinton, West Chelsea or Hudson Yards?	YES	<input checked="" type="radio"/> NO
Does the building have a Certificate of Occupancy ("C of O") or a letter of no objection?	<input checked="" type="radio"/> YES	NO
Is a Public Assembly permit required?	<input checked="" type="radio"/> YES	NO
Are your plans filed with DOB?	<input checked="" type="radio"/> YES	NO

Community Notification/Relations

<p>NOTIFICATION: List all block associations; tenant associations, co-op boards or condo boards of residential buildings; and community groups that applicant has notified regarding its application. For each please list both the organization and individual you contacted</p>	# 1	I wrote to all block associations on the list provided by CB4-correspondance attached
	# 2	I spoke with various business owners on the block -
	# 3	I spoke with many residents on the block
	# 4	Sign offs by business owners + residents attached
	# 5	

Please provide dates when applicant met with the groups listed above. 7/22, 7/25 + 7/31

Who was your contact person at each group you met with? Karen Ranucci

When did applicant post the notice that was provided? 7/25 Photo of notice attached

Where did applicant post the notice that was provided? on front of our building + on all lamp post

Will applicant provide owner cell phone number to neighbors and respond to complaints that arise? Please provide number in space provided.

<input checked="" type="radio"/> YES	NO	646-265-8483
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Will applicant inform the Community Board office of its job openings and/or provide a hyperlink to applicants jobs webpage?

<input checked="" type="radio"/> YES	NO
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BUILDING DESIGN												
State the name and type of business previously located in the space.	N/A											
Has a liquor-licensed establishment previously occupied this space at any time? If yes, please provide the name of the business.	YES	<input checked="" type="radio"/> NO										
Do you plan any changes to the existing façade? If yes, please describe.	YES	<input checked="" type="radio"/> NO										
Will applicant have a vestibule within the establishment?	YES	<input checked="" type="radio"/> NO										
Will applicant use a storm enclosure?	YES	<input checked="" type="radio"/> NO										
Will applicant <input checked="" type="radio"/> place any items or obstructions on the sidewalk, for example, sandwich boards, sidewalk signs, freestanding menus and plants, as per the law?	<input checked="" type="radio"/> YES	NO	we will not									
Will applicant comply with the NYC noise code?	<input checked="" type="radio"/> YES	NO										
Will the establishment have any of the following: (circle all that apply)	<table border="1"> <thead> <tr> <th>FRENCH DOORS</th> <th>GARAGE DOORS</th> <th>WINDOWS THAT CAN BE OPENED</th> </tr> </thead> <tbody> <tr> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> <tr> <td>YES</td> <td>NO</td> <td>N/A</td> </tr> </tbody> </table>			FRENCH DOORS	GARAGE DOORS	WINDOWS THAT CAN BE OPENED	YES	NO	N/A	YES	NO	N/A
FRENCH DOORS	GARAGE DOORS	WINDOWS THAT CAN BE OPENED										
YES	NO	N/A										
YES	NO	N/A										
Will applicant close all windows, French doors, garage doors when any music or amplified sound (including televisions) is played inside the establishment?	YES	NO	N/A									
Will applicant close all windows, French doors, garage doors by 11 PM Friday and Saturday and 10 PM on all other days even if no music or amplified sound is played inside the establishment?	YES	NO	N/A									
Has applicant obtained an acoustical report from a certified sound engineer to assess potential noise disturbance to the neighboring residents and buildings?	<input checked="" type="radio"/> YES	NO										
Will applicant follow the recommendations of a certified sound engineer to mitigate potential noise disturbance to the neighboring residents and buildings, including placing speakers on the floor of the establishment?	<input checked="" type="radio"/> YES	NO										
Will the kitchen exhaust system extend to the roof?	YES	NO	N/A no gas									
Will the establishment have an illuminated sign?	YES	<input checked="" type="radio"/> NO										
Will the establishment have a canopy extending over the sidewalk?	YES	<input checked="" type="radio"/> NO										
Where will the air conditioner be located? What type is it?	indoor ceiling units condensor in Box											
When was the air conditioner installed?	August, 2018											

in Box
outs

OUTDOOR ITEMS - OTHER THEN SIDEWALK CAFÉ			
Has the applicant/owner(s) read MCB 4 Rear Yard Rooftop Policy?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Will applicant use any outdoor spaces: rooftop, rear yard, patio, porch, balcony, pavilion, tents, deck or gazebo? If yes, which one(s)?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	
Are the floorplans for the outdoor space(s) included?	<input type="radio"/> YES	<input type="radio"/> NO	N/A
Will applicant close and vacate the outdoor space(s) by 11PM on Friday & Saturday and 10 PM on all other days?	<input type="radio"/> YES	<input type="radio"/> NO	N/A
Will the service and consumption of alcohol in any outdoor space only be via seated food service?	<input type="radio"/> YES	<input type="radio"/> NO	N/A
Will applicant not allow standing space for patrons to drink or smoke in any outdoor space(s)?	<input type="radio"/> YES	<input type="radio"/> NO	N/A
Will there be no amplified music, as per the law?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
If amplified sound is played inside the establishment, will windows and doors be closed?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Will applicant agree to post signs outside asking customers to respect the neighbors'?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Will applicant agree to train staff to encourage a peaceful environment?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Will applicant provide effective sound control (landscaping enclosure, soundproofing tenants apartments)	<input checked="" type="radio"/> YES	<input type="radio"/> NO	If needed but should not be an issue as we only operate indoors
Will there be a lighting plan that allows safe usage of the outdoor space without disrupting neighbors?	<input type="radio"/> YES	<input type="radio"/> NO	n/a

OUTDOOR ITEMS – SIDEWALK CAFÉ

Has the applicant/owner(s) read MCB4 Sidewalk Café Policy?	<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Will applicant be applying for a sidewalk café now or in the future?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	
Is applicant in this application seeking to include a sidewalk café in its liquor license?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	
If yes, has applicant submitted an application and plans to NYC Dept. of Consumer Affairs? Please attach application and plans.	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant close and vacate the sidewalk café by 11 PM on Friday & Saturday and 10 PM on all other days?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant be serving alcohol in the sidewalk café? If so, will you have waiter service?	<input type="radio"/> YES	<input checked="" type="radio"/> NO	n/a
Will the café have a 3 ft. wide serving aisle running the entire length of the sidewalk cafe?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant mark the perimeter of the café on the sidewalk?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will the service and consumption of alcohol in the sidewalk café only be via seated food service?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will the sidewalk café not provide standing space for drinking or smoking?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant use any portable natural gas heaters? If so, do you have the requisite approvals from DOB & the Fire Department?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant have a lighting plan that will allow safe usage of the outdoor space without disrupting neighbors?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will all furniture, plants and barricades be stored inside between the evening closing hours and the morning opening hours?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will all furniture be stored inside between December 21 st and March 21 st , and any other day when it rains or snows?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
Will applicant use umbrellas?	<input type="radio"/> YES	<input type="radio"/> NO	n/a
If construction or construction protection has reduced the sidewalk width, will applicant always maintain an 8 foot clear path of sidewalk between the perimeter of the café and the closes obstruction including construction barricades?	<input type="radio"/> YES	<input type="radio"/> NO	n/a

ADDITIONAL STIPULATIONS: (Office Use Only)

To the extent any additional stipulation on pages 7 and 8 of this application conflicts with any response on pages 1 – 6 of this application, the stipulations on pages 7 and 8 control.

To the extent any additional stipulation on pages 7 and 8 of this application conflicts with any response on pages 1 – 6 of this application, the stipulations on pages 7 and 8 control.

Manhattan Community Board 4 (MCB4) recommends:
(MCB4's recommendation is based on a vote taken at its
September 5, 2018 full board meeting, with 34 members voting in favor
of the recommendation, 0 members opposed, 0 members
abstaining and 0 present but not eligible)

Denial unless all stipulations agreed to by applicant/owner are part of the method of
operation

Denial Approval

CB4 REPRESENTATIVES


Nelly Gonzalez
CB4 Assistant District Manager


Frank Holozubiec
CB4 BLP Committee Co-Chair


Yoni Bokser
CB4 BLP Committee Co-Chair

APPLICANT AGREEMENT WITH THE COMMUNITY

Applicant agrees to these stipulations as the basis for the community support of this application and acknowledges that all of these stipulations are essential prerequisites to the MCB4 recommendation regarding this application. Applicant agrees to have these stipulations incorporated in the method of operation of its liquor license. The stipulations in this application constitute the entire agreement between MCB4 and applicant and may only be altered in writing signed by MCB4 and applicant. These stipulations supersede any oral statements or representations in connection with this application.

SIGN HERE →

Karen Ranucci
PRINT NAME OF APPLICANT


SIGNATURE OF APPLICANT

8/20/18
DATE

Security Protocol -

Hiring

During the interview process for new server candidates, questions will be asked about their experiences with alcohol serving and their reactions while serving inebriated clientele. Those with the most experience will be highly considered for the position.

Operations

All employees that serve alcohol will be trained by a professional consultant on proper protocol for serving alcoholic beverages, including conducting practice drills for a variety of scenarios. They will learn that they must check the ID of anyone that appears to be under the age of 30, and refuse to serve drinks to anyone under age or without proper ID. They will also learn to offer non-alcoholic beverages to persons who have purchased enough alcoholic drinks to indicate that they are inebriated. If the person insists on another alcoholic beverage, our server will refuse to sell it to them.

All staff that work in the evenings when alcohol is served will be over the age of 21. All employees will be trained on violence de-escalation in case anyone becomes disruptive and will act as a team to talk to the person, give a warning and ask the person's friends if any are present, to work with the person to keep things under control, and if necessary, the team will escort them outside. The entire staff will be trained how to identify a person who may have entered the business already intoxicated, and will point out that person out to all servers and the Manager on duty. They will also learn when it is appropriate to bring in the police.

A certified bouncer will be hired for larger events.

A manager will be present at all times that alcoholic beverages will be served. And managers will review protocol with new employees on a monthly basis.

Staff meetings will be held on a regular basis to discuss situations that have come up. The entire premises will be covered with security cameras and in the case of an incident, the tape will be reviewed by the staff to evaluate what went well or badly during the incident.

I have spoke with a representative of the Peoples Forum and have no objection to their application for a liquor license

	Name	Business Name/Residence	Relation to Business	Signature	Date
1	David Rakhimov	Barber Shop	owner		7/25
2	Flor King	Dry Cleaner	owner		7/25
3	Karen Wang	Resident Townsend Apts			7/25
4	Jong Song	Sewing Machine	Owner		7/25
5	Mukesh Patel	Convenience Store	Owner		7/25
6	Zong Rutte	350 W 37th Townsend apts	Resident		7/25
7	Nikhil Nayak	Townsend apts	Resident		7/25
8	Zoe Chang	Townsend Apts	Resident		7/25
9	Viola Fabbrini	Townsend Apts	Resident		7/25
10	Stephani Kraenov	Townsend Apts	Resident		7/25
11	Adam Johnson	Townsend Apts	Resident		7/25
12	Do Chang	Townsend Apts	Resident		7/25
13	Doris Kellman	Emerald Green Apts	Resident		7/25
14	Gina Mikan	Emerald Green Apts	Resident		7/25
15	Clay Thornton	Emerald Green Apts	Resident		7/25
16	Jimmy Kim	Emerald Green Apts	Resident		7/25
17	Rumi Yakushiji	Emerald Green Apts	Resident		7/25
18	DORIS FULLGRABE	Emerald Green Apts	Resident		7/25
19	Emily Park	332 W 37th	Resident		7/25
20	Noel Tarantino	332 W 37th	Resident		7/31
21	Pector Terras	332 W 37th St	Resident		7/31
22	Paul Bonnie	320 W 37th St	Resident		7/31
23	Mark Kent	334 W 37th	Resident		7/31
24	Maween Daiky	334 W 37th	Resident		7/31

Donuts

Pub

8th ave

8th ave

W37th St

Deli
Push-cart Storage
Parking Garage
Dry Cleaner
High-rise Apartment
Restaurant
Web Marketing
Coffee Shop
Office Entrance
Photo Lab
Restaurant
Convenience Store
5-story Apartment
Hotel
Proposed Premises 320-324 w37th Street
Printer
Hotel
Sewing Machine Repair
Dry Cleaner
Office Entrance
Restaurant
Barber Shop
Sports Equipment

Ice Cream shop
Luggage shop
Open-air warehouse
Pretzel Manufacturer
5-Story Apartment
Vacant Retail
Parking Garage
Dry Cleaner
High-rise Apartment
Office entry
Vacant, for rent
Hotel
Coffee Shop
Gifts/Luggage
Eyeglasses

W37th Street

37th S

9th Ave

9th Ave

Proximity Report for Location:

July 26, 2017

Latitude: -73.993278673932, Longitude: 40.7544804250212

* This report is for informational purposes only in aid of identifying establishments potentially subject to 500 and 200 foot rules. Distances are approximated using industry standard GIS techniques and do not reflect actual distances between points of entry. The NYS Liquor Authority makes no representation as to the accuracy of the information and disclaims any liability for errors.

Closest Liquor Stores

Name	Address	Approx. Distance
SHILORI INC	486 9TH AVENUE	525 ft
474 9TH AVE INC	474 9TH AVENUE	535 ft
39TH STREET WINE INC	354 W 39TH ST	550 ft
CAMBRIDGE WINES & LIQUORS INC	594 8TH AVENUE	640 ft
36TH STREET WINE & LIQUOR INC	270 W 36TH STREET	660 ft
GM & M RETAIL LIQUOR INC	302 W 40TH STREET	850 ft
BARRELMORE WINE & SPIRITS INC	488 7TH AVE	1215 ft

Churches within 500 Feet

Name	Approx. Distance
<i>none</i>	

Schools within 500 Feet

Name	Address	Approx. Distance
<i>none</i>		

On-Premise Licenses within 750 Feet

Name	Address	Approx. Distance
324 37TH STREET LLC	320-324 WEST 37TH ST	60 ft
CM 36 LLC CM 36 OPERATOR LLC CM 36 MANAGEMENT LLC	341 343 W 36TH ST	205 ft
SBCO NYC LLC & 365 MANAGEMENT COMPANY LLC	307 W 37TH ST	245 ft
STAG HORN STEAKHOUSE LLC	315 W 36TH STREET	305 ft
CASA NONNA NYC LLC	310 W 38TH ST	335 ft
PISCES BAR & TAVERN INC	543 8TH AVE	355 ft
BACI DA ROMA LLC	331 W 38TH STREET	370 ft
EVEN HOTEL 35 LLC & IHJ MANAGEMENT MARYLAND LLC	321 W 35TH ST	400 ft
PROJECT X VENTURES LTD	339 W 38TH ST	420 ft
520 ASIAN RESTAURANT CORP	520 8TH AVENUE	440 ft
520 HAPPY TIMES INC	520 8TH AVENUE	440 ft
EROS MGMNT & REALTY LLC & WYNDHAM HOTEL MGMNT INC	345 W 35TH ST	485 ft
MANGANARO'S HERO BOY LLC	492 9TH AVE	505 ft
EDJD PROPERTIES INC	585 8TH AVE	515 ft

Name	Address	Approx. Distance
IMDN HOLDINGS LLC AND EDJD PROPERTIES INC	585 8TH AVE	515 ft
476 9TH AVENUE RESTAURANT LLC	476 9TH AVE	530 ft
TAMBURI TRATTORIA LTD	352 W 39TH STREET	545 ft
FARO CORP	496 NINTH AVENUE	555 ft
99 NOODLE CORP	472 9TH AVE	560 ft
NORA ON 9TH INC	460 9TH AVE	580 ft
ZZ 460 INC	460 9TH AVE	580 ft
TNN ENTERPRISES LLC	315 WEST 39TH ST	590 ft
GOGI 37 INC	252 W 37TH ST	605 ft
WWUPD INC	252 W 37TH ST	610 ft
MANGITALIA LLC	506 9TH AVE	625 ft
MIX 2 CORP	506 9TH AVE	630 ft
WALKINSTOWN INC	508 9TH AVE	645 ft
NEW YORKER HOTEL MANAGEMENT COMPANY INC	481 8TH AVENUE	675 ft
IL PUNTO RISTORANTE LLC	507 509 9TH AVE	685 ft
511 9TH COMERCIAL LLC	511 9TH AVE	700 ft

Pending Licenses within 750 Feet

Name	Address	Approx. Distance
BALLINTEER CORP	326 W 37TH ST	35 ft
SNRP WEST 37 LLC	326 330 W 37TH ST	105 ft
SNRP WEST 37 LLC & BALLINTEER CORP	326 330 W 37TH ST	130 ft
MAMAMOO HILARIOUS KITCHEN INC	350 W 37TH ST	370 ft
MIDTOWN CONVENIENCE STORE INC	454 9TH AVE	655 ft
PROJECT X VENTURES LTD	240 W 37TH ST	745 ft

Unmapped licenses within zipcode of report location

Name	Address
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From: **Karen Ranucci** <karenranucci@gmail.com>
Date: Fri, Jul 21, 2017 at 6:15 PM
Subject: Dear Neighbor, We will be applying for a liquor license for a Community Center at 320 W37th Street
To: kathleentreat123@gmail.com, mcgee79@aol.com, eduardozeiger@compuserve.com, mpta@mptenants.com, ashleyll@aol.com, twocatsltd@worldnet.att.net, Rudi_Papiri@timemagazine.com, tangotanner@gmail.com, AllisonTupper@verizon.net, stephenfanto@gmail.com, aefearshk@earthlink.net, larrymichaelroberts@gmail.com, jamesbogues@gmail.com, chasmv@hotmail.com, chluderernyc@yahoo.com, nancyroylance@ymail.com, mariagnys@aol.com, ecelnik@actorsfund.org, rpimentel@commonground.org
Cc: karen ranucci <karenranucci@gmail.com>, chanawid@gmail.com

I am a board member with a community center which will provide meeting space for non-profit, community-based organizations during the day. In the evenings, once all the serious work is done, we plan to have cultural activities including lectures and musical performances. The space will also have a coffee shop that will serve coffee and pre-packaged food during the day and in the evenings (from 7-10pm during the week and 7pm-midnight on weekends) we would like to serve beer, wine and limited alcoholic beverages, as well.

We will be going before Community Board 4 with our application at their next meeting on August 8th. We welcome feedback from our neighbors. Please let me know if you have any questions or concerns about our serving alcohol in the evenings at our center. I would be happy to talk to you more about our plans.

Thank you,

Karen Ranucci

Director

chana widawski

Jul 23 (3 days ago)

to me

Hi Karen,

Thank you for your message. Could you please share more information about the center? Your email doesn't include the name of the center, the non-profit, the purpose, etc.

Thank you.

-Chana

Chana Widawski

Hell's Kitchen Commons

Kathleen Treat

Jul 23 (3 days ago)

to me

Hi, Karen,

Thanks for sending. Where is the community center?

I'm ok with beer and wine but nothing stronger, and this is probably true of other civic types in our 'hood. Why do you want to serve liquor?

Kathleen McGee Treat, Chair

Hell's Kitchen Neighborhood Association

Karen

Jul 24 (2 days ago)

Ranucci <karenranucci@gmail.com>

to chana

Dear Chana,

Thank you for getting back to me so quickly. The Center is called the Peoples Forum. It is a new non-profit that is in the early stages of being formed. We have just signed a lease at 320 W37th st. The Center will operate on 3 levels, but the only level which would have alcohol service in the evenings will be on the ground level where there is a coffee shop, a free lending library, conference rooms and open co-working and/or conference space during the day. In the evenings, we plan to have a variety of cultural events, such as lectures and music. We are asking for a liquor license to serve drinks in the evenings while the cultural events are taking place. The hours of the bar-service will be from 7-10 pm on weekday nights and 7pm-mid-night on weekends.

The other levels (the mezzanine and basement, which will be closed off from the ground floor space) will have a video screening room, podcasting studios, a mini-TV studio and will offer a variety of classes including video and audio production, as well as classes like English as a second language. We are in the process now of reaching out to community groups to learn what kind of classes their members would like to see offered.

My cell phone number is [646-265-8483](tel:646-265-8483). Feel free to give me a call if you would like to speak in person or write back with any other question you might have.

Karen

Jul 24 (2 days ago)

Ranucci <karenranucci@gmail.com>

to Kathleen

Dear Kathleen,

Thank you for getting back to me so quickly. The Center is called the Peoples Forum. It is a new non-profit that is in the early stages of being formed. We have just signed a lease at 320 W37th st and are making our architectural plans now. The Center will operate on 3 levels, but the only level which would have alcohol service in the evenings will be on the street level where there will be a coffee shop, a free lending library, conference rooms and open co-working and/or conference space during the day. In the evenings, we plan to have a variety of cultural events, such as lectures and music. We are asking for a liquor license to serve drinks in the evenings while the cultural events are taking place. We do plan to serve only beer and wine during these events, but are applying for a full liquor license to have the flexibility to serve liquor at special events in case the space is ever used for a wedding or cultural opening party. The regular hours of the bar-service during our events will be from 7-10 pm on weekday nights and 7pm-mid-night on weekends.

The other levels (the mezzanine and basement, which will be closed off from the ground floor space) will have a video screening room, podcasting studios, a mini-TV studio and will offer a variety of classes including video and audio production, as well as classes like English as a second language. We are in the process now of reaching out to community groups to learn what kind of classes their members would like to see offered.

My cell phone number is [646-265-8483](tel:646-265-8483). Feel free to give me a call if you would like to speak in person or write back with any other question you might have.

Thank you for any input you have on our license request.

Proposed Menu

Drinks

Coffee, Espresso, Cappuccino

Soft Drinks – Coke, Sprite, Ginger Ale, Water

Red wine – choice of two kinds

White wine – choice of 2 kinds

Beer on tap – light beer and Amber

Cocktails upon request

Food - all food will be purchased in prepackaged containers, there is no kitchen on our premises

Sandwiches

- Turkey/Avacado
- Tuna Salad
- Egg Salad
- Shrimp Salad
- Grilled Veggies and Lettuce

Wraps

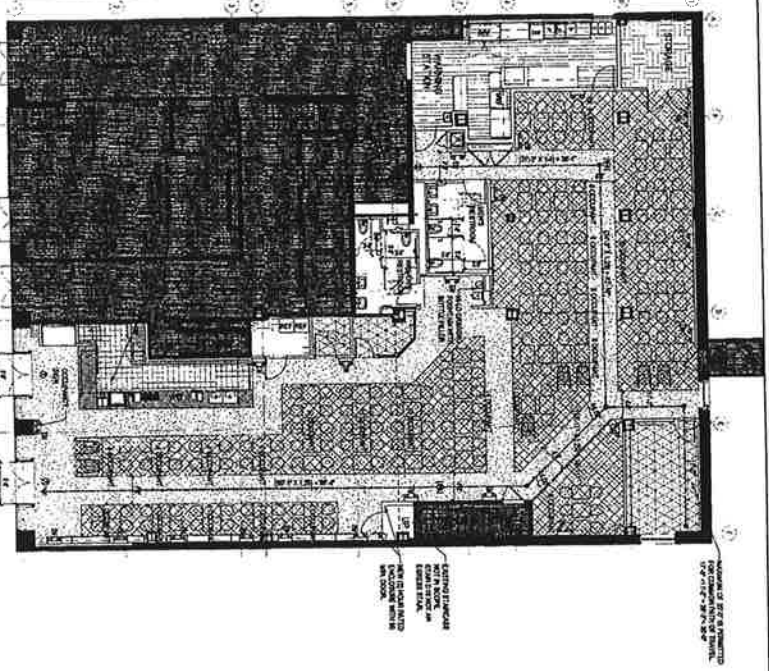
- Avocado, Tempe, Lettuce with Chipotle Aioli
- Burrito - Rice, Beans, Corn, Guacamole, Cheddar Cheese and Salsa
- Chicken, Pesto, lettuce
- Roast Beef, Munster Cheese with Mustard

Salads

- Cobb Salad
- Arugula, Avocado and Hard Boiled Egg
- Kale Caesar with Croutons
- Mixed Greens with Roasted Cauliflower
- Chicken and Bacon

Sweets and Snacks

- Chia Vanilla Pudding
- Chocolate Pudding
- Cheddar Popcorn
- Salt and Vinegar Potato Chips



EXISTING STRUCTURAL ELEMENTS TO REMAIN
 NEW STRUCTURAL ELEMENTS TO BE INSTALLED
 TOTAL NET AREA 4,376 SF
 TOTAL GROSS AREA 11,839 SF (OCCUPANT COMPLIANCE WITH § 24-24)

OCCUPANT LOAD (DINING)

OCCUPANT GROUP	AREA	AREA PER OCCUPANT	MAXIMUM OCCUPANT LOAD	PROPOSED OCCUPANT LOAD
DINING	198 SF	135 SQ FT	144	144
OFFICE	247 SF	106 SQ FT	3	3
SALE (RETAIL)	242 SF	24 SQ FT	9	9
WAREHOUSE	274 SF	200 SQ FT	1	1
STORAGE	181 SF	200 SQ FT	0	0
TOTAL			173	173

EXIT DOOR CAPACITY CALCULATION (TABLE R-1) 1 UNIT = 22" WIDTH

OCCUPANCY GROUP	DOOR	DOOR WIDTH	DOOR LEAF	NUMBER OF PERSON PER UNIT	DOOR EXIT CAPACITY
A-1 (OFFICES)	A	22"	1	1	144
A-2 (OFFICES)	B	22"	1	1	144
A-3 (OFFICES)	C	22"	3	3	144
A-4 (OFFICES)	D	22"	3	3	144
TOTAL			8	8	576

TRAVEL DISTANCE - TABLE B-1 DETERMINATION OF EXIT AND ACCESS REQUIREMENT

OCCUPANCY CLASSIFICATION	OCCUPANCY GROUP	SPREADSHEET	MAXIMUM TRAVEL DISTANCE WITHIN ASSEMBLY SPACE (FT)	REQUIREMENT
Assembly	A	YES	90' - CLEAR FROM SOURCE - 100' FT	REQUIREMENT
			120' - CLEAR FROM SOURCE - 100' FT	REQUIREMENT

TRAVEL DISTANCE CALCULATION (DINING)

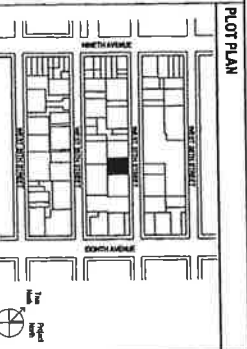
TRAVEL (AS MEASURED)	SECOND LEG CHANGE OF DIRECTION (AS MEASURED)	THIRD LEG CHANGE OF DIRECTION (MULTIPLY BY 1.25)	FOURTH LEG CHANGE OF DIRECTION (MULTIPLY BY 1.4)	TOTAL
112'	112'	67'	36'	342' - 137'-0"
112'	112'	67'	36'	342' - 137'-0"
MAXIMUM				342' - 137'-0"

PLUMBING FIXTURE CALCULATION TABLE 403.1 2014 NYC PLUMBING CODE

OCCUPANCY CLASSIFICATION	OCCUPANCY GROUP	PROPOSED WATER CLOSET OCCUPANT REQUIREMENT	PROPOSED WATER CLOSET OCCUPANT REQUIREMENT	PROPOSED LAVATORY OCCUPANT REQUIREMENT	PROPOSED LAVATORY OCCUPANT REQUIREMENT	PROPOSED SINK OCCUPANT REQUIREMENT	PROPOSED SINK OCCUPANT REQUIREMENT
ASSEMBLY	A-1 (OFFICES)	112	112	112	112	112	112
	A-2 (OFFICES)	112	112	112	112	112	112

PROPOSED PLUMBING FIXTURE CALCULATION

PROPOSED WATER CLOSET FIXTURE	PROPOSED LAVATORY FIXTURE	PROPOSED SINK FIXTURE
1 MEN	1 MEN	1 MEN
2 WOMEN	2 WOMEN	2 WOMEN
TOTAL	TOTAL	TOTAL



PROJECT INFORMATION

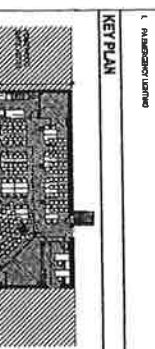
PROJECT OWNER: CHAD
 PROJECT ADDRESS: 320 WEST 37TH STREET
 CITY: NEW YORK, NY 10018
 OCCUPANCY TYPE: COMMERCIAL
 LOT AREA: 1,020.00 SQ FT (29.18 X 34.97)
 AREA OF IMPRINT: 429.90 SQ FT

LEGEND

- PRIMARY TRAVEL PATH
- SECONDARY TRAVEL PATH
- OCCUPANCY SIGN
- EMERGENCY LIGHTING
- EXIT SIGN

APPLICABLE CODES

- NYC BUILDING CODE: INTERNATIONAL BUILDING CODES
- NYC SUBORDINATE CODE: 2014 INTERNATIONAL BUILDING CODES
- NYC ELECTRICAL CODE: 2014 NYC ELECTRICAL CODE (E-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC MECHANICAL CODE: 2014 NYC MECHANICAL CODE (M-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC PLUMBING CODE: 2014 NYC PLUMBING CODE (P-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC FIRE CODE: 2014 NYC FIRE CODE (F-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC SAFETY CODE: 2014 NYC SAFETY CODE (S-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC SIGNAGE CODE: 2014 NYC SIGNAGE CODE (S-301) - INCLUDING ALL LATEST AMENDMENTS
- NYC SPECIAL INSPECTIONS CODE: 2014 NYC SPECIAL INSPECTIONS CODE (S-301) - INCLUDING ALL LATEST AMENDMENTS



SPECIAL INSPECTIONS

1. PLUMBING LIGHTING

NOTES:

- OCCUPANT LOAD: OCCUPANT LOAD SHALL BE DETERMINED IN ACCORDANCE WITH THE NYC PLUMBING CODE AND THE NYC FIRE CODE. THE OCCUPANT LOAD SHALL BE DETERMINED BY THE NUMBER OF OCCUPANTS PER UNIT AND THE NUMBER OF UNITS PER UNIT. THE OCCUPANT LOAD SHALL BE DETERMINED BY THE NUMBER OF OCCUPANTS PER UNIT AND THE NUMBER OF UNITS PER UNIT.
- EMERGENCY LIGHTING: EMERGENCY LIGHTING SHALL BE PROVIDED IN ACCORDANCE WITH THE NYC FIRE CODE. EMERGENCY LIGHTING SHALL BE PROVIDED IN ACCORDANCE WITH THE NYC FIRE CODE.
- EXIT SIGN: EXIT SIGN SHALL BE PROVIDED IN ACCORDANCE WITH THE NYC FIRE CODE. EXIT SIGN SHALL BE PROVIDED IN ACCORDANCE WITH THE NYC FIRE CODE.
- TRAVEL DISTANCE: TRAVEL DISTANCE SHALL BE DETERMINED IN ACCORDANCE WITH THE NYC BUILDING CODE. TRAVEL DISTANCE SHALL BE DETERMINED IN ACCORDANCE WITH THE NYC BUILDING CODE.

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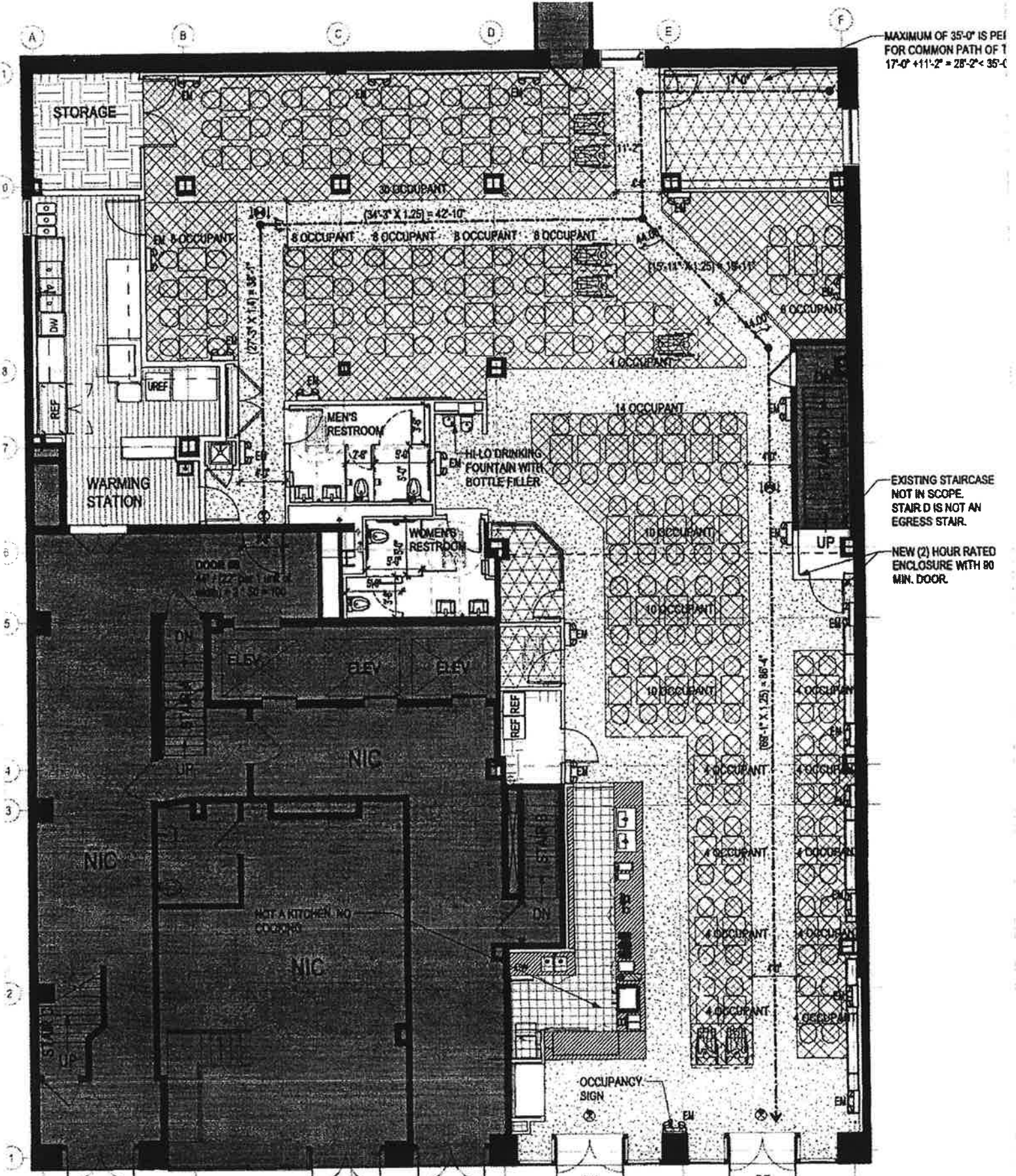
Professional Engineer
 License No. 12345
 State of New York

GROUND FLOOR PLACE OF OCCUPANCY SIGNAGE PLAN

PA-100-00

THE PEOPLE'S FORUM

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 NEW YORK, NY 10018



MAXIMUM OF 35'-0" IS PER FOR COMMON PATH OF 17'-0" + 11'-2" = 28'-2" < 35'-0"

EXISTING STAIRCASE NOT IN SCOPE. STAIR D IS NOT AN EGRESS STAIR.
NEW (2) HOUR RATED ENCLOSURE WITH 80 MIN. DOOR.

EMERGENCY LIGHTING SHALL BE COMPLIANCE WITH §27-542

TOTAL NET AREA: 4,378 SF
4,378 SF / 220 = 19.9 SF PER OCCUPANT

THE PROPOSED SPACE IS PROVIDED WITH FULLY SPRINKLER SYSTEM.

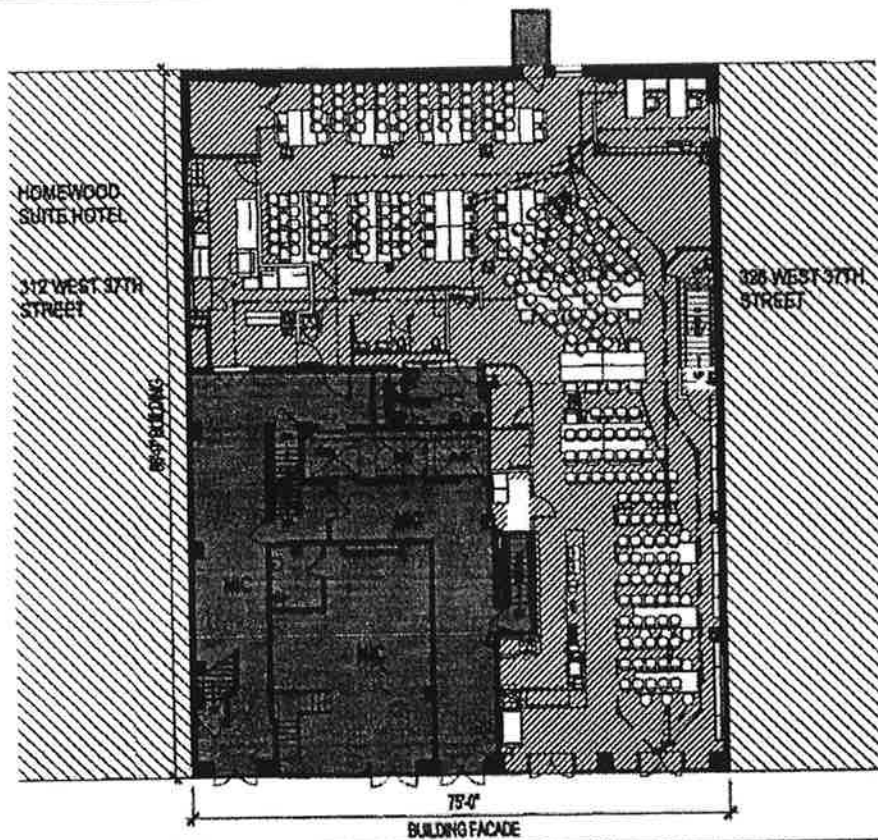
APPLICABLE CODES

N.Y.C. BUILDING CODE: 1968 INCLUDING LATEST UPDATES
N.Y.C. PLUMBING CODE: 2014 INCLUDING LATEST UPDATES
N.Y.C. MECHANICAL CODE: 2014 INCLUDING LATEST UPDATES
N.Y.C. ELECTRICAL CODE: 2011 N.Y.C. ELECTRICAL CODE - LL 39 / 11 INCLUDING ALL LATEST UPDATES
N.Y.C. FIRE CODE: 2014 INCLUDING LATEST UPDATES
ACCESSIBILITY: CHAPTER 11 OF THE 2014 BUILDING CODE AND MODIFIED ICC/ANSI A117.1-2009/A.D.A. 2010 FEDERAL GUIDELINES INCLUDING LATEST UPDATES
NEW YORK CITY ENERGY CONSERVATION CODE: 2016 INCLUDING ALL LATEST UPDATES

SPECIAL INSPECTIONS

1. PA EMERGENCY LIGHTING

KEY PLAN



WEST 37TH STREET

THE PEOPLE'S FORUM

320 WEST 37TH STREET
NEW YORK, NY 10018

EXAMINED FOR ZONING EGRESS AND FIRE PREVENTION ONLY, AS PER DIR NO. 275

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REV	DATE	DESCRIPTION
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Designing Environments That Work.

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116 East 27th STREET 1212 885 8044
NEW YORK, NY 10018

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ISSUE DATE:	06-26-2017
PROJECT No:	E2757
DRAWN BY:	Author
CHECKED BY:	Checker

DRAWING TITLE:
GROUND FLOOR PLACE OF ASSEMBLY DINING PLAN

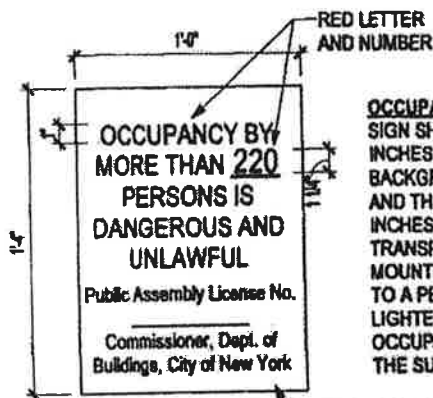
SCALE: As Indicated

DRAWING NUMBER:

PA-100.00

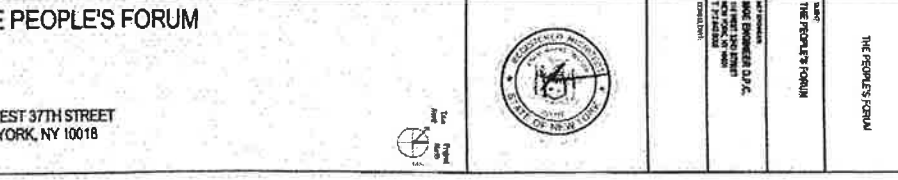
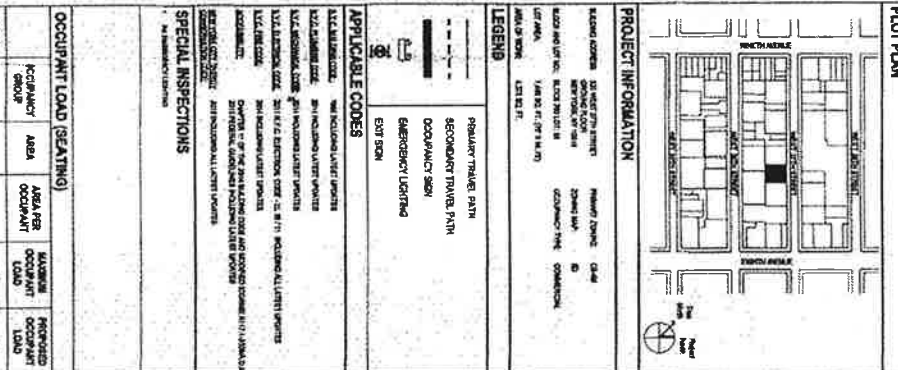
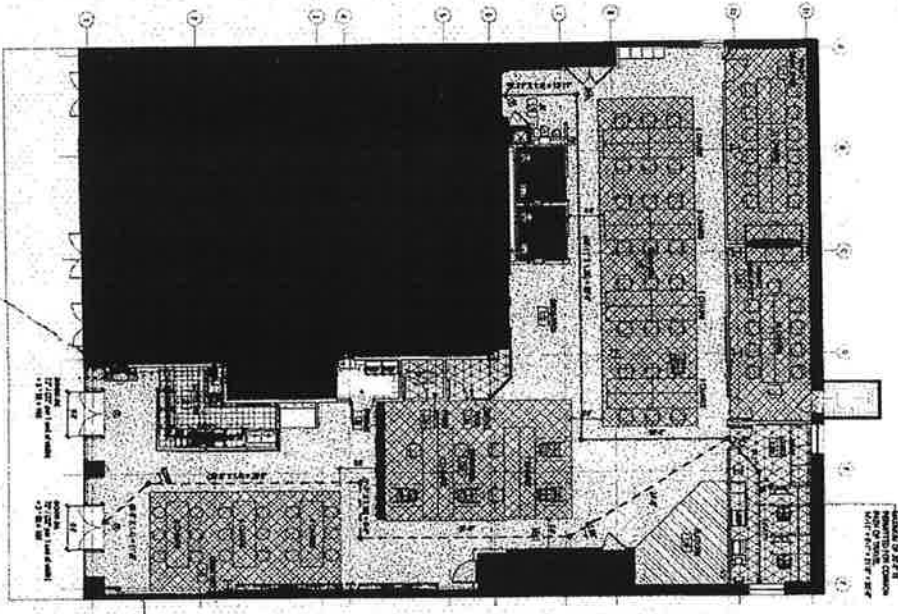
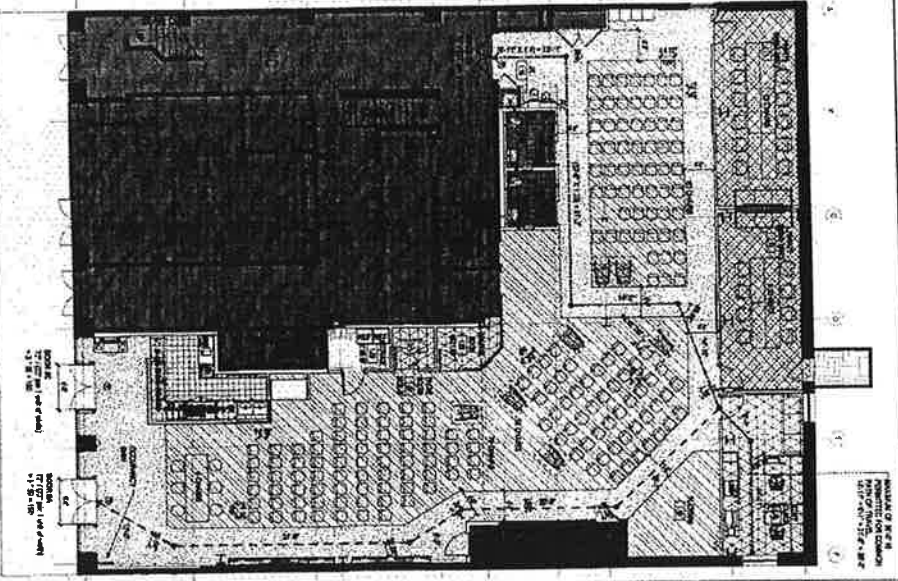
SHEET SET NUMBER: 1 OF 2 SHEETS

NYCDOB BBS NUMBER:



OCCUPANCY CAPACITY SIGN:

SIGN SHALL BE AT LEAST TWELVE INCHES WIDE AND SIXTEEN INCHES HIGH. THE LETTERING SHALL BE RED ON A WHITE BACKGROUND. THE LETTERS SHALL BE AT LEAST 1 INCH HIGH AND THE NUMERALS AT LEAST ONE AND ONE-QUARTER INCHES HIGH. SIGNS SHALL BE FRAMED UNDER A TRANSPARENT PROTECTIVE COVER, AND PERMANENTLY MOUNTED IN A LOCATION THAT IS CONSPICUOUSLY VISIBLE TO A PERSON ENTERING THE SPACE. SIGNS SHALL BE LIGHTED BY ARTIFICIAL ILLUMINATION AT ALL TIMES DURING OCCUPANCY TO MAINTAIN AT LEAST FIVE FOOT CANDLES ON THE SURFACE OF THE SIGN.



1. GROUND FLOOR: PLUMBING FIXTURE CALCULATION

EXIT DOOR CAPACITY CALCULATION
(TABLE B-9) 1 UNIT = 22 WIDTH

OCCUPANCY	DOOR	DOOR WIDTH	DOOR UNIT	NUMBER OF PERSONS	DOOR UNIT CAPACITY
OFFICE	7'6"	1	1	11	110
CONFERENCE	7'6"	1	1	11	110
RECEPTION	7'6"	1	1	11	110
TOTAL					330

2. SECOND FLOOR: PLUMBING FIXTURE CALCULATION

PLUMBING FIXTURE CALCULATION TABLE 4031 2014 NYC PLUMBING CODE

OCCUPANCY	OCCUPANCY CLASSIFICATION	WATER CLOSET	WATER CLOSET	WATER CLOSET	WATER CLOSET	WATER CLOSET	WATER CLOSET
		GROUP	GROUP	GROUP	GROUP	GROUP	GROUP
OFFICE	100	10	10	10	10	10	10
CONFERENCE	100	10	10	10	10	10	10
RECEPTION	100	10	10	10	10	10	10
TOTAL							

TRAVEL DISTANCE - TABLE 5.1 DETERMINATION OF EXIT AND ACCESS REQUIREMENT

OCCUPANCY CLASSIFICATION	GROUP	SPRINKLED	UNSPRINKLED	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE
				WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM	WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM
OFFICE	100	Yes	No	150'	150'	150'	150'
CONFERENCE	100	Yes	No	150'	150'	150'	150'
RECEPTION	100	Yes	No	150'	150'	150'	150'
TOTAL							

TRAVEL DISTANCE CALCULATION (SEATING)

TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE	TRAVEL DISTANCE
WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM	WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM	WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM	WITH SPRINKLER SYSTEM	WITHOUT SPRINKLER SYSTEM
150'	150'	150'	150'	150'	150'	150'	150'
TOTAL							

OCCUPANT LOAD (DINING)

OCCUPANCY GROUP	AREA	AREA PER OCCUPANT	AREA PER OCCUPANT	AREA PER OCCUPANT	AREA PER OCCUPANT	AREA PER OCCUPANT	AREA PER OCCUPANT
OFFICE	150 SF	150/100	150/100	150/100	150/100	150/100	150/100
CONFERENCE	150 SF	150/100	150/100	150/100	150/100	150/100	150/100
RECEPTION	150 SF	150/100	150/100	150/100	150/100	150/100	150/100
TOTAL							

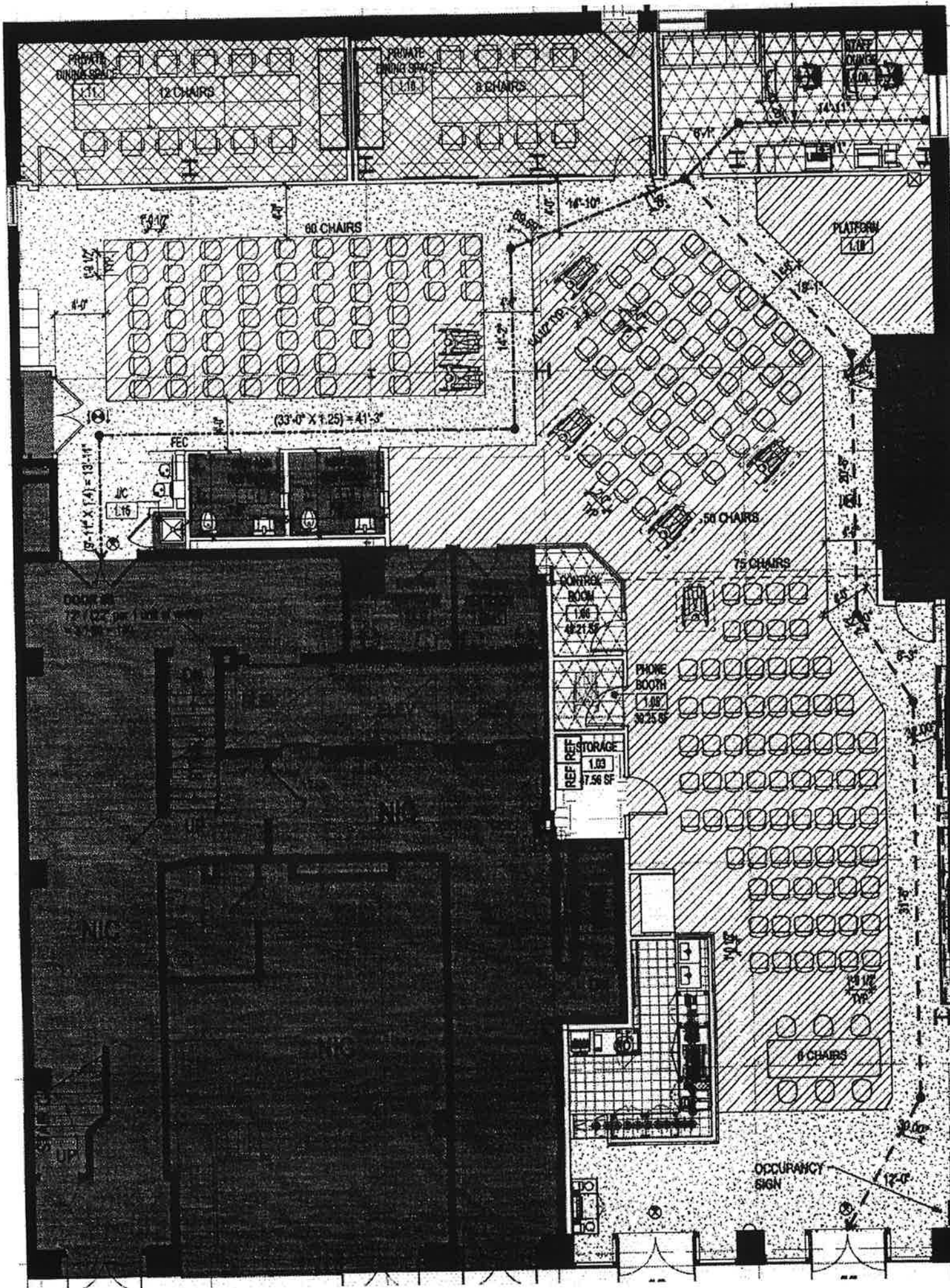
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NEW YORK, NY 10018

BEHTRONETICS
CREAM CONSULTING

PA-100.00

GROUND FLOOR - PLACE OF ASSEMBLY PLAN



SPECIAL INSPECTIONS

1. PA EMERGENCY LIGHTING

OCCUPANT LOAD (SEATING)

OCCUPANCY GROUP	AREA	AREA PER OCCUPANT	MAXIMUM OCCUPANT LOAD	PROPOSED OCCUPANT LOAD
ASSEMBLY	1955 SF	10SF/OCC	195	194
DINING	564 SF	12SF/OCC	47	20
OFFICE	318 SF	100SF/OCC	3	3
SALE (RETAIL)	125 SF	25 SF/OCC	5	3
STORAGE	78 SF	200 SF/OCC	0	0
TOTAL				220

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NEW YORK, NY 10018

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REV	DATE	DESCRIPTION
	2017-08-28	ISSUED FOR PUBLIC ASSEMBLY

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