

Applying for Street Furniture

If you would like to apply for street furniture on your block (newsstands, street seats, bike corrals), you must contact the Manhattan Community Board 4 Office. These applications are heard at the Transportation Planning Committee Meetings, which typically occur on the third Wednesday of every month. Our [online calendar](#) has the most up to date information on upcoming meetings.

For the meeting, you will need:

1. Knowledge of the current street conditions (photos of site and surrounding buildings)
2. Proposal Description (short narrative describing what you are applying for)
- *3. Complete and submit the Street Furniture Stipulations Form and Supplemental Questionnaire
- *4. Reach out to the Block/Tenant Associations, Residential Buildings and other organizations in the surrounding area.
5. Written support from local businesses and residences (petition or letters of support)
- *6. Post meeting announcement to light posts (City property) in the surrounding area at least 1 week before the meeting so the community is aware of your street furniture request

These materials must be submitted via email to jpretente@cb.nyc.gov at least 2 weeks prior to the meeting you would like to attend.

*CB4 Office will provide this information