

## Parking Regulation Change Requests

If you would like to request a parking regulation change on your block, you must contact the Manhattan Community Board 4 Office. These requests are heard at the Transportation Planning Committee Meetings, which typically occur on the third Wednesday of every month. Our [online calendar](#) has the most up to date information on upcoming meetings.

### **For the meeting, you will need:**

1. Knowledge of the current parking regulations (take a photo)
2. State proposed parking regulations - explain why and for how many feet (Recommended: an illustration)
- \*3. Reach out to the Block/Tenant Associations, Residential Buildings and other organizations in the surrounding area.
4. Written support from local businesses and residences (petition or letters of support)
- \*5. Post meeting announcement to light posts (City property) in the surrounding area at least 1 week before the meeting so the community is aware of your parking regulation change request

These materials must be submitted via email to [jpretente@cb.nyc.gov](mailto:jpretente@cb.nyc.gov) at least 2 weeks prior to the meeting you would like to attend.

\*CB4 Office will provide this information