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COMMUNITY BOARD NO. 2, MANHATTAN

3 WASHINGTON SQUARE VILLAGE
NEW YORK, NY 10012-1899
www.manhattancb2.org
P: 212-979-2272 **F**: 212-254-5102 **E:** info@manhattancb2.org
Greenwich Village ❖ Little Italy ❖ SoHo ❖ NoHo ❖ Hudson Square ❖ Chinatown ❖ Gansevoort Market

COMMUNITY BOARD 2 APPLICATION FOR A STATE LIQUOR AUTHORITY LICENSE

For Existing Licensees – Alteration to add Contiguous or Noncontiguous Municipal Public Space

Instructions

For current licensees applying to add Municipal Public Space to their licensed premises, please supply the following **along with or immediately following submission of the 30-day Notice to Municipalities.**

The 30-day Notice can be found in the Alteration for Adding or Removing Contiguous and/or Noncontiguous Municipal Public Space Application located on the NYSLA website.

For Sidewalk:

- Submit the attached addendum along with the diagram included with your DOT Dining Out NYC application. The diagram should indicate restaurant frontage *(length)*, length and width of set up area(s) inclusive of barriers, location of tables and chairs, service aisle area and sidewalk width.
  *(Note: Restaurant staff must serve patrons from **within** the sidewalk cafe.)*

For Roadway:

- Submit the attached addendum along with the diagram included with your DOT Dining Out NYC application. The diagram should indicate restaurant frontage *(length)*, roadbed seating area *(length and width of set up area(s) inclusive of barriers)*, location of tables and chairs and service aisle area.
  *(Note: Restaurant staff must serve patrons from **within** the roadbed dining area.)*

For Open Streets:

- Submit the attached addendum along with a diagram of the roadway seating area *(length and width of set up area)* including location of tables and chairs in the roadway. Diagram should include the restaurant frontage. Also include the full roadbed width including the midpoint measurement and the 15' emergency vehicle lane.

For Roadway and Sidewalk:

- Submit photos of the premises where the sidewalk café and/or roadbed will be located. Required photos show one frontal, one left and one right side view of proposed sidewalk café and/or roadbed.
  - For sidewalk café and/or roadbed, photos must show complete sidewalk and/or roadway area including views to curb and neighboring properties.

COMMUNITY BOARD 2 APPLICATION FOR A STATE LIQUOR AUTHORITY LICENSE

FOR EXISTING LICENSEES –
ALTERATION TO ADD CONTIGUOUS OR NONCONTIGUOUS MUNICIPAL PUBLIC SPACE

Form to be Completed and Returned with 30-Day Notice

Name/email of Principal/Contact: _____

Name/email of Representative: _____

Applicant/Premises Name: _____

DBA Name: _____

Address of Premises (include zip code)**:** _____

Cross Streets of Premises: _____

License ID #: _____

☐ **On Premise Liquor** ☐ **Restaurant Wine** ☐ **Tavern Wine** ☐ **Other**_____

Sidewalk Café will have no more than *(If premises is located on a corner please indicate for both streets)*:

_____ tables and _____ seats on _____ Street

_____ tables and _____ seats on _____ Street

Will applicant agree to close sidewalk café area by 10 PM every night? Yes ☐ No ☐

Will open sidewalk café area at _____

Roadbed / Open Streets will have no more than *(If premises is located on a corner please indicate for both streets)*:

_____ tables and _____ seats on _____ Street

_____ tables and _____ seats on _____ Street

Is roadbed in a floating parking lane separated from the curb by a bike path? Yes ☐ No ☐

Does DOT Dining Out NYC application include an FDNY waiver? Yes ☐ No ☐

Will applicant agree to close roadbed seating by 10 PM every night? Yes ☐ No ☐

Will open roadbed seating area at _____

For all Applicants:

Will agree there will be no host stands, bus or service stations on the sidewalk or in the roadbed? Yes ☐ No ☐

Will agree there will be no exterior music, speakers or TVs? Yes ☐ No ☐

Will agree that all patrons in any sidewalk café or roadbed will be seated? Yes ☐ No ☐