

Terri Cude, Chair
Daniel Miller, First Vice Chair
Susan Kent, Second Vice Chair
Bob Gormley, District Manager



Antony Wong, Treasurer
Keen Berger, Secretary
Erik Coler, Assistant Secretary

COMMUNITY BOARD NO. 2, MANHATTAN

3 WASHINGTON SQUARE VILLAGE
NEW YORK, NY 10012-1899

www.cb2manhattan.org

P: 212-979-2272 F: 212-254-5102 E: info@cb2manhattan.org

Greenwich Village ♦ Little Italy ♦ SoHo ♦ NoHo ♦ Hudson Square ♦ Chinatown ♦ Gansevoort Market

To Whom It May Concern,

Due to an overwhelming number of liquor license applications to Community Board 2 Manhattan ("CB2"), CB2 will be instituting new deadlines for all applicants to make the process fairer, more transparent to the Community we serve and more efficient for everyone involved.

Starting in June 2014 (with the intent of appearing at a CB2 SLA Licensing Committee meeting in July), any and all "30-day notice" filings with CB2 must be received by the CB2 office **no later than the 20th calendar day of every month** to be considered for placement both on its SLA Committee calendar and for consideration at CB2's monthly Full Board Meeting the following month. Since the New York State Liquor Authority ("SLA") requires *proof of mailing* (or hand delivery), the 30-day notice should be sent by certified mail, so you will have the return receipt. If you wish to deliver the 30-day notice by hand, our office address is 3 Washington Square Village, #1A, New York, NY 10012. Upon receipt of such a filing, CB2 will assume that the applicant is fully prepared to go forward, has completed its CB2 application (the application can be found on CB2's website: cb2manhattan.org) and is fully ready to complete the review process with CB2 in the allotted thirty day time period. Please do not submit any 30-day notice, **unless the applicant is ready to go forward within the thirty days allotted for the review process.**

Please be advised that for all 30-day notice filings which are received after the 20th of each month, a resolution will be issued notifying the SLA that the notification was untimely and that the matter will need to be laid over until proper notification can be obtained from the applicant and proper consideration can be achieved from CB2.

In addition, to be placed on CB2's SLA Licensing Committee calendar for consideration the following month, we request that all CB2 SLA questionnaires are completed and timely submitted, with any supporting documentation, to CB2 **no later than the 26th day of each month**. We encourage all applicants to submit their CB2 application and all supporting documentation directly to CB2 via email or, if necessary, by fax. Such a deadline is appropriate because it establishes the applicant's readiness to move forward and will make the entire review process fairer to the public and to the applicant. If the applicant is unable to submit its application by this deadline, a resolution will be issued notifying the SLA that the applicant was not prepared and that the matter will need to be laid over until the applicant is ready to move forward, so that proper consideration of the license can be achieved.

Finally, any request by an applicant for a layover to the following month must also be received by CB2 by the 26th of each month. The CB2 calendar is usually finalized and published to the Community by the end of each month. The calendar is used to notify the public of all applications being requested for consideration. Requests for layovers after publication of the CB2 SLA calendar will be considered on an individual basis, but CB2 reserves its right to hear from members of the public who appear on the scheduled date and wish to be heard regarding any application.

Thank you for your consideration in this regard.

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Daniel Miller, *First Vice Chair*
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COMMUNITY BOARD 2 APPLICATION FOR A LIQUOR LICENSE

Please fill out this questionnaire and return to the Community Board 2 office by fax or mail to arrive at least **5 business days** before the Committee meeting. In addition, bring **10 copies** plus supporting material requested to the SLA committee meeting.

Failure to complete and return the questionnaire and supporting materials on time will result in your item being removed from the agenda.

Failure to provide a completed questionnaire or failure to present before CB2 will result in notifying the State Liquor Authority (SLA) of your noncompliance with the community review process.

If you need to reschedule, please notify the Community Board 2 office no later than the Friday prior to the following months meeting. Speak to Florence Arenas at the Board Office. **A maximum of 1 layover request** will be granted per application. **Failure to reappear without notification will result in a recommendation to deny this application.**

The following supporting materials are **required** for this application:

1. A list of all other licensed premises within 500 ft. of this location including Beer and Wine.
2. Floor plans of the premise, including all tables and chairs and kitchen lay out to be licensed. Please also include any schematics for sidewalk café, backyard garden space and/or rooftop areas if applicable.
3. Provide any plans filed or to be filed with the Buildings Department.
4. Proposed menu, if applicable.
5. Certificate of Occupancy or Letter of No Objection for the premises.
6. Letter of Understanding or Letter of Intent from the Landlord.
7. Provide proof of community outreach with signatures or letters from Residential Tenants at location and from surrounding buildings. (i.e. a letter from the neighborhood block association or petition in support.)
8. A copy of your NYS Liquor Authority application as it will be submitted to the SLA. (excluding financial information)

Meeting Date: _____

APPLICANT INFORMATION:

Name of applicant(s): 3 Times 818 INC.

Trade name (DBA): 3 Times

Premises address: 818 Broadway, New York, NY 10003.

Cross Streets and other addresses used for building/premise:
E 12th Street & E 13th Street.

CONTACT INFORMATION:

Principal(s) Name(s): Xu, Hugin.

Office or Home Address: _____

City, State, Zip: _____

Telephone #: _____ email : _____

Landlord Name / Contact: _____

Landlord's Telephone and Fax: _____

NAMES OF ALL PRINCIPAL(s):	NAMES / LOCATIONS OF PAST / CURRENT LICENSES HELD
_____	_____
_____	_____
_____	_____

Briefly describe the proposed operation (i.e. "We are a family restaurant that will focus on..."):
We are a Chinese restaurant

WHAT TYPE(S) OF LICENSE(S) ARE YOU APPLYING FOR (MARK ALL THAT APPLY):

a new liquor license (Restaurant ___ Tavern / On premise liquor ___ Other)

___ an UPGRADE of an existing Liquor License

___ an ALTERATION of an existing Liquor License

___ a TRANSFER of an existing Liquor License

___ a HOTEL Liquor License

___ a DCA CABARET License

___ a CATERING / CABARET Liquor License

___ a BEER and WINE License

___ a RENEWAL of an existing Liquor License

___ an OFF-PREMISE License (retail)

___ OTHER : _____

If upgrade, alteration, or transfer, please describe specific nature of changes:

(Please include physical or operational changes including hours, services, occupancy, ownership, etc.)

If this is for a new application, please list previous use of location for the last 5 years:

chinese supermarkets.

Is any license under the ABC Law currently active at this location? ___ yes no

If yes, what is the name of current / previous licensee, license # and expiration date: _____

Have any other licenses under the ABC Law been in effect in the last 10 years at this location?

___ yes no

If yes, please list DBA names and dates of operation:

PREMISES:

By what right does the applicant have possession of the premises?

Own Lease Sub-lease Binding Contract to acquire real property other: _____

Type of Building: Residential Commercial Mixed (Res/Com) Other: _____

Number of floor: 16 Year Built : _____

Describe neighboring buildings: commercial & Residential.

Zoning Designation: C6-1

Zoning Overlay or Special Designation (applicable) _____

Block and Lot Number: 00557 / 17.

Does the premise occupy more than one building, zoning lot, tax lot or more than one floor? yes no

Is the premise located in a historic district? yes no

(if yes, have all exterior changes or changes governed by the Landmarks Preservation Commission (LPC) been approved by the LPC? yes no, please explain : _____

Will any outside area or sidewalk café be used for the sale or consumption of alcoholic beverages? (including sidewalk, roof and yard space) no yes : explain _____

What is the proposed Occupancy? STORE.

Does the premise currently have a valid Certificate of Occupancy (C of O) and all appropriate permits? no yes

If yes, what is the maximum occupancy for the premises? 54

If yes, what is the use group for the premises? _____

If yes, is proposed occupancy permitted? yes no, explain : _____

If your occupancy is 75 or greater, do you plan to apply for Public Assembly permit? yes no

Do you plan to file for changes to the Certificate of Occupancy? yes no (if yes, please provide copy of application to the NYC DOB)

Will the façade or signage be changed from what currently exist at the premise? no yes

(if yes, please describe: _____

INTERIOR OF PREMISES:

What is the total licensed square footage of the premises? 1433 Sq Ft

If more than one floor, please specify square footage by floors: _____

If there is a sidewalk café, rear yard, rooftop, or outside space, what is the square footage of the area?

If more than one floor, what is the access between floors? _____

How many entrances are there? 1 How many exits? 1 How many bathrooms? 1

Is there access to other parts of the building? no _____ yes, explain: _____

OVERALL SEATING INFORMATION:

Total number of tables? 11 Total table seats? 35

Total number of bars? 0 Total bar seats? _____

Total number of "other" seats? _____ please explain: _____

Total OVERALL number of seats in Premises: 35

BARS:

How many *stand-up bars / bar seats are being applied for on the premises? Bars 0 Seats 0

How many service bars are being applied for on the premises? 0

Any food counters? no _____ yes, describe: _____

For Alterations and Upgrades:

Please describe all current and existing bars / bar seats and specific changes: _____

* A stand-up bar is any bar or counter (whether seating or not) over which a member of the public can order, pay for and receive food and alcoholic beverages.

PROPOSED METHOD OF OPERATION:

What type of establishment will this be? (check all that apply)

Bar Bar & Food Restaurant Club/ Cabaret Hotel Other: _____

What are the Hours of Operation?

Sunday: Monday: Tuesday: Wednesday: Thursday: Friday: Saturday:

11:30 to 22:00 11:30 to 22:00 11:30 to 22:00 11:30 to 22:00 11:30 to 22:00 11:30 to 22:30 11:30 to 22:30

Will the business employ a manager? ___ no yes, name / experience if known : Jasmine

Will there be security personnel? no ___ yes (if yes, what nights and how many?) _____

Do you have or plan to install French doors, accordion doors or windows that open? no ___ yes

If yes, please describe : _____

Will you have TV's ? ___ no yes (how many?) 1

Type of MUSIC / ENTERTAINMENT: ___ Live Music ___ Live DJ ___ Juke Box Ipod / CDs ___ none

Expected Volume level: Background (quiet) ___ Entertainment level ___ Amplified Music
(check all that apply)

Do you have or plan to install soundproofing? no ___ yes

IF YES, will you be using a professional sound engineer? _____

Please describe your sound system and sound proofing: _____

Will you be permitting: ___ promoted events ___ scheduled performances ___ outside promoters

___ any events at which a cover fee is charged? ___ private parties

Do you have plans to manage or address vehicular traffic and crowd control on the sidewalk caused by your establishment? ___ no ___ yes (if yes, please attach plans)

Will you be utilizing ___ ropes ___ movable barriers ___ other outside equipment (describe) _____

Are your premises within 200 feet of any school, church or place of worship? ___ no yes

If there is a school, church or place of worship within 200 feet of your premises or on the same block, please submit a block plot diagram or area map showing its' location in proximity to your applicant premises (no larger than 8 1/2 " x 11").

Indicate the distance in feet from the proposed premise:

Name of School / Church: Grace Church

Address: 802 Broadway, New York, NY 10003 Distance: 280 inch.

Name of School / Church: Grace Church school. JK-8 Campus

Address: 86 4th Ave. New York, NY 10003 Distance: 0.2 mile.

Name of School / Church: _____

Address: _____ Distance: _____

Please provide contact information for Residents / Community Board and confirm that if complaints are made you will address it immediately.

Contact Person: Jasmine / Tony Phone: 

Address: _____

Email : _____

Application submitted on behalf of the applicant by:

Signature

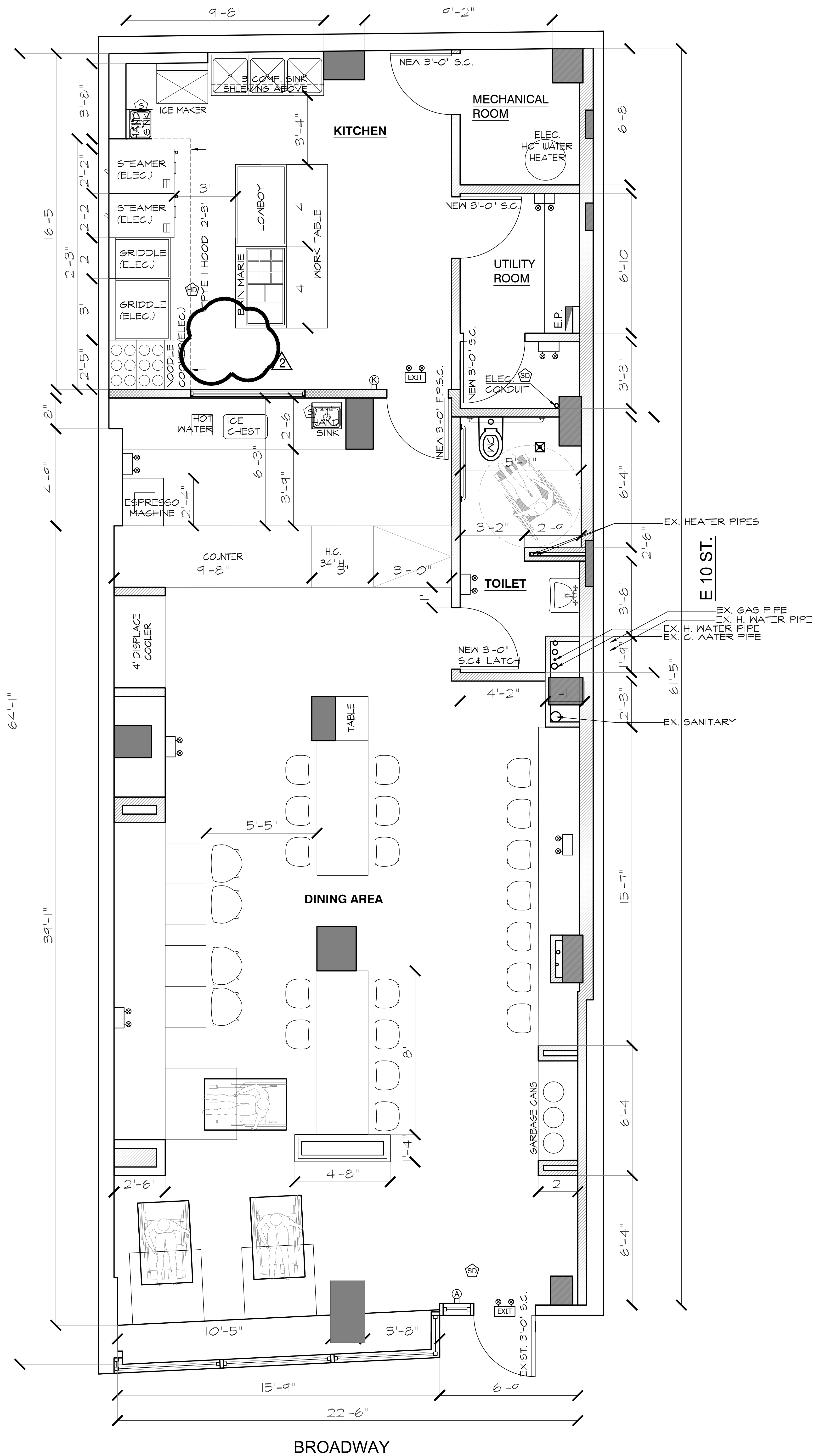
Print or Type Name Xu. Yu Bin.

Title _____

Thank you for your cooperation. Please return this questionnaire along with the other required documents as soon as you can. This will expedite your application and avoid any unnecessary delays. Use additional pages if necessary.



Community Board 2, Manhattan
SLA Licensing Committee
Carter Booth, Co-Chair
Robert Ely, Co-Chair



PROPOSED 1ST FLOOR PLAN

SCALE: 1/4" = 1'-0"

NOTE: REQUIRE WATERPROOFING OF THE ENTIRE FLOOR WITH A LATICRETE OR SCHLUTER SYSTEM.