

**Business Development Committee Meeting Minutes – CB 12 Manhattan
January 2nd, 2017 – 7pm**

Attendance: Jonathan Reyes, Chair; Jennifer Chung; Jason Compton; Pamela Palanque-North;

Meeting called to order at 7:10 pm by Jonathan Reyes

- **Welcome/Opening Remarks from Jonathan Reyes, Chair**

New Business

- **Business proposal presentation by Paul (Last Name)**
 - Mr. Paul (Last Name) presented a business plan proposal for a multi-purpose community center.
 - The site was believed to be a brownfield.
 - The presenter requested background information on the location which is on the corner of Broadway and Fairview.
 - The committee advised the presenter to attend the committee meetings for Health and Environment for updates on the actual environmental status of the location.
 - The committee also advised the presenter to attend the committee meeting for Land Use for information on any projects that may have been approved for the location.
- **MWBE's in Community District**
 - The Committee would like to put out a Request for Information (RFI) for the already existing (certified) and potentially qualifying MWBE's in the community district.
 - The Committee also discussed collaboration with the appropriate stakeholders, and representatives of the city and state to host a workshop or town hall in our district for businesses not certified but who wish to undergo the process of certification.

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- Currently certified business enterprises would be asked to speak on their experiences providing support for those who plan on undergoing the process of certification.
- In addition, certified business enterprises would be asked to inform the committee on the ways in which CB12 can assist throughout the process for future applicants.
- **Small Business Recognition**
 - The Committee would like to recognize the small businesses in the community that have continuously displayed outstanding professionalism and positively contribute to stature of our community district.
 - Community Board 12M as a whole would be asked to create the qualification requirements e.g. two years without community complaints, compliant with city and state regulations, follows agreed upon stipulations with local authority.
 - A survey would be filled out at the beginning of the month wherein the top three write-in businesses will be recognized
- **Business Development Mission Statement**
 - Revisit and reassess the mission and scope of the business development to reflect the needs of our district and businesses.
- **Meeting adjourned at 8:15 pm**